

Centre for Industrial Consultancy and Sponsored Research (IC & SR)

IIT Madras

INVITATION FOR BID

For and on behalf of IC & SR, IIT Madras, sealed tenders are invited in Duplicate under Double Cover Tender System for the following work being executed by IIT Madras:-

1)	Description:	1. Topography survey with Total Station at 1m interval for 95 acres. (Detailed scope of work as mentioned under Section-III of this specification).
2)	Specification No.	OE/DIGLIPUR/2017/3
3)	Earnest Money Deposit:	Waived
4)	Last date for Submission of Bid:	16.00 Hrs. IST on 03.08.2017
5)	Date & Place of Opening of Tender (Techno commercial bid):	16.01 Hrs. IST on 03.08.2017 Rm.005, Ground Floor, Department of Ocean Engineering, IIT Madras, Chennai 600036 If the due date happens to be a holiday, the tender will be received & opened on the next working day.
6)	Validity of offer:	60 days from the date of opening.
7)	Method of submission of tender:	Double cover system
8)	Number of tender offer copies to be furnished:	In Duplicate.
9)	Clarification to be obtained from:	Prof. K. Murali The Project Coordinator Department of Ocean Engineering IIT Madras, CHENNAI - 600 036 TAMIL NADU Phone no.: 044- 2257 4816 Email: murali@iitm.ac.in dr.murali.iitm@gmail.com



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10)	Cost of Tender specification	Nil
11)	Tender Inviting Authority:	THE Dean, IC & SR IIT, Madras, Chennai – 600 036 Telephone No: (91) (44) 2257 8061 Fax No: (91) (44) 2257 0545



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SECTION - I
INSTRUCTION TO BIDDERS

1.1 General:

Separate sealed competitive bid under "Double cover system" is invited in Duplicate for the following works.

1.2 Scope of work:

The scope of the study shall include:

- Topography survey with Total Station at 1m interval for 95 acres.

(Detailed scope of work as mentioned under Section-III of this specification).

1.2.1 Specification No: OE/DIGLIPUR/2017/3.

1.2.2 Cost of Tender Specification: Waived

1.3 EARNEST MONEY DEPOSIT (EMD): Waived

1.4 Schedules for Receipt and Opening of Bid:

- a) Last date and time for receipt of bids : **16.00 Hrs. IST on 03.08.2017**
- b) Date and time for opening of bids : **16.01 Hrs. IST on 03.08.2017**

(Techno-Commercial Bids)

1.5 Submission of Tender:

Tender should be furnished in sealed cover, super-scribed as "**Carrying out Topography Survey with Work Station at OTR PORT- Diglipur**". There shall be two covers super scribing as Technical bid & Commercial bid.

The offer should be addressed to:

Prof. K. Murali
The Project Coordinator
Department of Ocean Engineering
IIT Madras, CHENNAI - 600 036, TAMIL NADU

and if handed over in person, the same shall be handed over to **Rm.005, Department of Ocean Engineering, IIT Madras** on or before the due date and time specified above.



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A handwritten signature in blue ink, appearing to be 'K. Murali', with a checkmark at the end.

1.5.1

The Bidders have the option of sending the bid by Registered post, Courier or submitting the bid in person, so as to ensure that the bids are received in the specified office of the Purchaser, by the date and time indicated in the SI.No.1.5 above. Bids submitted by Telex/ Fax/ Telegram/e-mail etc. will not be accepted.

1.6 Opening of Tender

The tenders will be opened at **Rm.005, Ground Floor, Department of Ocean Engineering, IIT Madras** on the due date and time prescribed in the presence of such of those tenderers who may desire to be present. If the due date for tender opening happens to be a holiday, the tenders will be opened on the next working day.

The individuals attending the opening of tenders should be duly authorized by the participating firms in the tender.

If the tenderer has any doubt about the meaning of any portion of this specification, he may address the Tender Inviting authority which should reach at least one week before opening of this tender. Any clarification received after this date will not be entertained.

1.7 Tender Inviting Authority

THE Dean,
IC & SR IIT, Madras, Chennai – 600 036
Telephone No: (91) (44) 2257 8061
Fax No : (91) (44) 2257 0545



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SECTION – II

COMMERCIAL AND TECHNICAL CONDITIONS

2.1 GENERAL

The scope of services shall be as detailed in Section - III of this specification.

2.2 LOCATION

Diglipur is the largest town of North Andaman Island, in the Andaman Archipelago, India. The city is located on the southern side of Aerial Bay, at 43 metres (141 feet) above sea level, 290 kilometres (180 miles) north of Port Blair. It is crossed by the Kalpong River, the only river of the Andaman islands. Saddle Peak, the highest point in the archipelago,[1]lies about 10 km to the south.

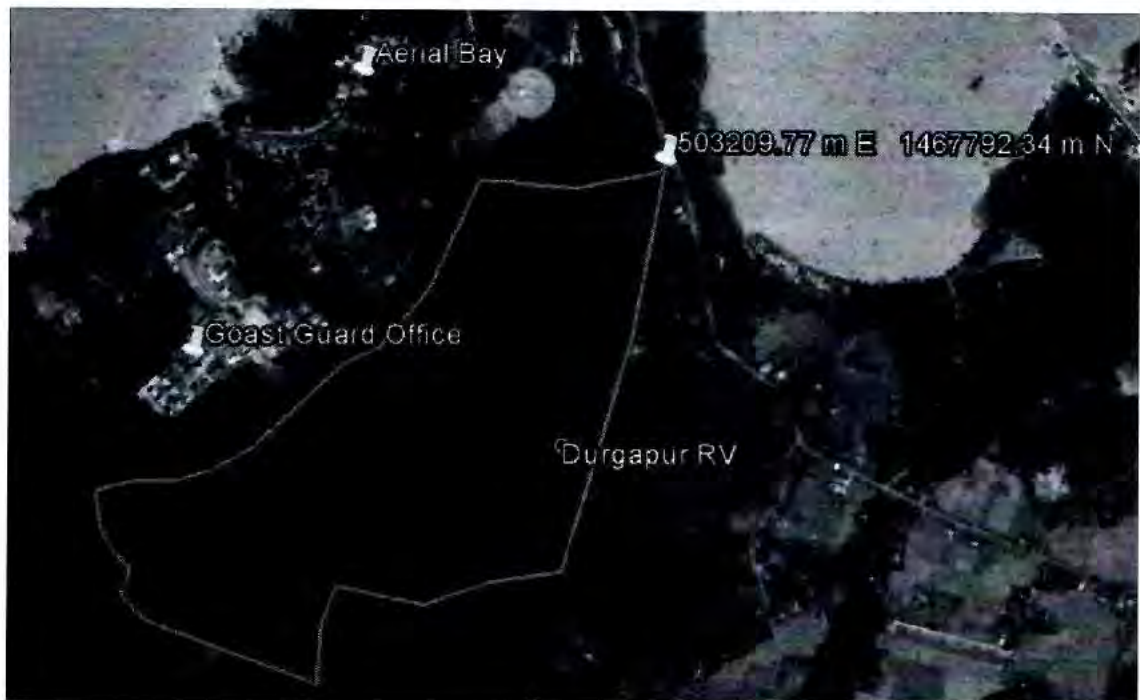


Fig:1- Location of OTR Diglipur.



2.3 COMPLETENESS OF TENDER

The tender should be complete in all aspects. The tenderer shall furnish all relevant details called for in the specification with supporting documents wherever required for considerations by IC & SR. The tenders not containing the complete details as requested in the specification are liable for rejection.

2.4 PRICES

Tenderers shall quote FIRM Price only. Shall quote price separately for each item in the respective schedule as prescribed in the specification

2.5 VALIDITY OF TENDERS


Tenders should be valid for acceptance for a period of at least **Sixty (60) days** from the date of tender opening. In case any bidder quotes a lower validity period than that called for, his offer shall be liable for rejection. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of the validity. The request and response thereto shall be made in writing (including fax or telex).

2.6 PAYMENT TERMS:-

The consultant shall be paid lump sum fee / charges for providing the consultancy services as per the schedule below at the specified percentages:

Sl. No.	Description	% Total Consultancy charges
1	a. Mobilization advance (after mobilization of equipment and commment of work	25%
	b. On submission of Draft report	50%
	c. On submission of Final Reports	15%
	d. Acceptance of final report	10%




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2.6.1

Payment will be made by Cheque / Bank transfer on any one of the commercial banks or their branches in India as may be decided by IC & SR from time to time. If the contractor requests for DD payment, Exchange Commission for issue of bank draft will be to the account of the consultant.

2.6.2

Offers agreeing to the above terms of payment will be preferred. IC & SR may reject the offers with other terms of payment.

2.7 Schedule of Submission of Report:

1. Material Mobilization to the site – 1 week from the date of award of work (due to urgency of work)
2. Submission of Draft report: 5th week from the date of award of work
3. Submission of Final Report: 7th week from the date of award of work

2.8 FORCE MAJEURE

2.8.1

Neither the Contractor nor the Purchaser shall be considered in default in performance of its obligations hereunder if such performance is prevented or delayed for any causes beyond the reasonable control of the party affected, such as war, hostilities, revolution, riot, civil commotion, epidemic, major fires, explosions, floods, earthquakes or because of any law, order, proclamatory regulations or ordinance of Government or because of any act of God, provided notice in writing of such cause with necessary evidence that the obligation under the Contract is thereby affected or prevented or delayed, is given within 14 days from the happening of the event and in any case it is not possible to serve the notice within 14 days period, then within the shortest possible period without delay. In case the force majeure conditions prolong beyond a continuous period of 6 months, the Purchaser shall be entitled to decide the further course of action including revisions in the terms of Contract, if any.

2.8.2

As soon as the cause of Force Majeure has been removed, the party whose ability to perform its obligation has been affected shall notify the other party the actual delay occurred on account of such activities.

2.8.3

Although the time for completion of work shall be suitably extended (not exceeding the period during which the work was stopped on account of Force Majeure clause), such extension shall not result in any financial claim



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by the Contractor against the Purchaser or any account of such a delay for any other reason whatsoever.

2.9 SERVICE TAX & INCOME TAX

The price quoted shall be firm and shall be inclusive of all statutory levies and taxes including service tax. Necessary income tax will be deducted at source on each bill as per the regulations in force. If the Institution is exempted from payment of income tax, the documentary evidence for the same has to be furnished.

2.10 JURISDICTION FOR LEGAL PROCEEDINGS

No suit or any proceedings in regard to any matter arising in any respect under this contract shall be instituted in a Court Save in the City Civil Court of Chennai or the Courts of Small Causes at Chennai. It is agreed that no other courts shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within their jurisdiction. In case any part of cause of action arises within the jurisdiction of any of the courts in Tamil Nadu and not in the courts in the Chennai City, it is agreed to between the parties that such suits or proceedings shall be instituted in a court within Tamil Nadu and no other court outside Tamil Nadu shall have jurisdiction, even though any part of the cause of action might arise within the jurisdiction of such courts.

The bidders shall furnish an undertaking in a non-judicial stamp paper of value Rs.80/- agreeing to the above condition as per schedule furnished in Annexure-I.

2.11 ARBITRATION

Arbitration is not applicable to this contract.

2.12 SPECIAL CONDITIONS

The tenderers should clearly indicate their acceptance or otherwise to the following terms and conditions.

1. Specific acceptance of Board's terms of payment.
2. Board's terms of Liquidated damages for delay in completion of work.
3. Validity of tender.

If no indication is given by the tenderer in his offer, it is presumed that the tenderer is agreeable to the terms and conditions of IC & SR mentioned in the specification.

All information in the bid shall be in ENGLISH only. All corrections, over typing etc. in the tender should be attested.



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Tenderers are advised to post sufficiently early so as to ensure that the tenders reach this office in time. Tenders though posted in time but delayed in transit by post will not be considered, if received after the due date and time.

2.13 EXPERIENCE

Tenderers should have minimum work experience in Andaman & Nicobar Islands for the value of work of Rs. 12 Lakhs, 8 Lakhs & 6.4 Lakhs respectively for 1, 2 & 3 works.

2.14 DEVIATIONS IN TENDER

Offers which conform to the specification without any deviation will be preferred. If the tenderer wants to deviate from any of the terms and conditions, the same shall be mentioned clearly.

2.15 IC & SR BOARD RESERVES THE RIGHT

- a) Not to accept the lowest or any tender.
- b) To reject any or all the tenders without assigning any reasons thereof.
- c) To relax or waive any of the conditions stipulated in the tender specification as deemed necessary in the best interest of the project for good and sufficient reasons.
- d) To revise the quantum of works/completion period of work of any or all the items covered by this enquiry during the pendency of contract and to terminate the contract in between the agreed stipulated period.

2.16 EVALUATION AND COMPARISON OF TENDER OFFERS

- a) The evaluation of the Tender will be done as per IIT Madras guidelines IC & SR.
- b) The evaluation shall include contract value of works with applicable sales/service tax, etc.,
- c) In case of discrepancy between the prices quoted in words and in figures, the lower of the two shall be considered.



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SECTION – III

TECHNICAL SPECIFICATION

1. SCOPE OF SERVICE

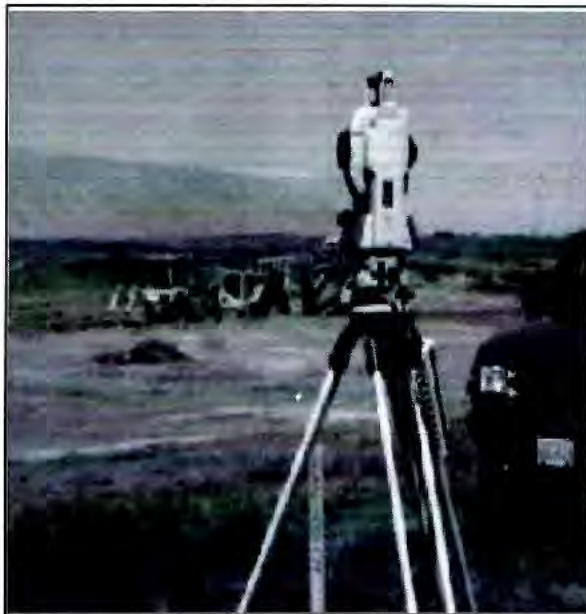
1.1. SCOPE OF WORK

The scope of the study shall include

- Topography survey with Total Station at 1m interval for 95 acres.
- Any clearance of bushes for obtaining field of vision shall be in the scope of bidder.

1.2. COMPONENTS

Topographic survey is a survey conducted to obtain the data needed for the preparation of a topographic map. This data consists of the horizontal and vertical locations of the features to be shown on the map. Topographic Surveys require "bench marks" to which ground contours are related, information regarding surface and underground utilities, determination of required setbacks, etc. Total station surveying - defined as the use of electronic survey equipment used to perform horizontal and vertical measurements in reference to a grid system



2. SCHEDULE OF FEES - I

SPECIFICATION NO. OE/DIGLIPUR /2017/3

Name of the Work: Carrying Out Topography Survey with Work Station at OTR PORT- Diglipur

Sl. No.	Description	% Total Consultancy charges
1	a) Mobilization advance (after mobilization of equipment and comment of work b) On submission of Draft report c) On submission of Final Reports d) Acceptance of final report	25% 50% 15% 10%

SIGNATURE :
NAME :
DESIGNATION :
DATE :
PLACE :
SEAL :



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3. ANNEXURE-I

UNDERTAKING TOWARDS JURISDICTION FOR LEGAL PROCEEDINGS (NON JUDICIAL STAMP PAPER VALUE RS.80/-)

This undertaking executed at.....
on this..... (Date)..... (Month) Two thousand and by
M/sRegistered under Companies
Act, 1956 having its registered office at
..... hereinafter called the
contractor (which expression shall where the context so admits mean and include
its successors in office and in favour of Tamil Nadu Generation and Distribution
corporation Limited, a company incorporated under the company Act 1956,
having its registered office at No. 144, (Old NO. 800), Anna Salai, NPKRR
Maaligai, Chennai-600 002 herein after called the purchaser (which expression shall
where the context so admits means and includes its successors if Office and
assigns).

WHEREAS a contract for the supply ofhas been awarded
in favour of the contractor under the Purchase order
No.....dated.....

AND WHEREAS in accordance with the terms of the above Purchase order, the
contractor has to furnish un undertaking to the effect that no suit or any
proceedings in regard to any matter arising in any respect under this contract shall
be instituted in any matter in any respect under this contract shall be instituted in
any court other than in the High court, Madras of District court at or
Sub-court ator at the District Munsiff court at
..... as the case may be.

IN CONSIDERATION of the Board having agreed to accept the undertaking the
contractor hereby undertakes that no suit or any proceedings in regard to any
matter arising in respect of this contract shall be instituted in any court, save in the
High court , Madras or District court at.....or sub court at
..... Or at the District Munsiff court atas the case
may be it is agreed that no other court shall have jurisdiction to entertain any suit
or proceedings, even though , part of the cause of action might arise within their
jurisdiction. In case any part of the cause of action might arise within the
jurisdiction of any other Courts in Tamil Nadu and rest within the jurisdiction of
Courts outside the State of Tamil Nadu , then it is agreed to between the parties
that such suits on proceedings shall be instituted in a court within the State of
Tamil Nadu and no other Court outside the State of Tamil Nadu shall have
jurisdiction.



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IN WITNESS WHEREOF Thiru.....of
M/s hereby put his hand and seal for due observance of
the undertaking in the presence of the following witnesses

COMPANY SEAL
DESIGNATION :
COMPANY :
DATE :

SIGNATURE :

WITNESSES:

- 1)
- 2)



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Professor
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