

MINUTES OF THE PRE-BID MEETING FOR “OPERATING DEPARTMENTAL STORE AT SHOPPING CENTRE OF IIT MADRAS CAMPUS” HELD ON 03.05.2023 (Wednesday) AT 3.00 P.M. AT CONFERENCE ROOM, 2ND FLOOR, IIT MADRAS

Tender No. IITM/SPS/Departmental Store/006/2023/SPL

Tender was floated on 26.04.2023 for “OPERATING DEPARTMENTAL STORE AT SHOPPING CENTRE OF IIT MADRAS CAMPUS”. The pre-bid meeting was held on 03.05.2023 (Wednesday) at 3.00 pm at Conference Room, 2nd floor, Admin Building, IIT Madras.

The Chairman welcomed the Committee members and the representatives of the following five firms who have participated in the pre-bid meeting, namely:

1. Mr. Ramesh Sabapathy, M/s. Bosromean Trading Pvt. Ltd
2. Mr. Anandan, Selburose Trading Pvt. Ltd
3. Mr. Vonti Jeevan Lal and Mr. Vijayan Selvaraj, M/s.The Nilgiris Dairy Pvt. Ltd.
4. Mr. Ramesh, M/s. Prime Mart
5. Ln. Dr. Santhi, M/s. Heaven Greens Super Market

The following queries raised by the bidders and the Committee responses are summarized below:

Sl. No.	Queries	Tender Committee Response
1.	Clarification about the Class I & Class II Suppliers on minimum local content in Pg. No. 13 of 20 under sl.no.2.	It is a classification of Make in India Policy. Bidders should submit the Proforma format as per the Annexure F of pg. no.18 of 20.
2.	Clarification on the aggregate financial turnover of at least Rs.10.00 Crores in the last 5 years in Sl. No. 4 of pg.no.14 of 20 as per tender document	The overall turnover for the last 5 years should be atleast 10 crores.
3.	Whether the EMD paid for the previous tender for Departmental store by the bidder will be retained for this tender?	Yes, it can be retained and the details to be mentioned with payment proof while uploading the technical bid.
4.	Explanation on Duration of contract	Initially, the contract will be awarded for Two years. The period may be further extended up to a maximum of three more years on annual basis, based on the feedback and performance.
5.	Whether Chartered Accountant certificate can be submitted for aggregate financial turnover for the last 5 years?	Tender Prevails
6.	Clarification on submission of BoQ?	Financial Bid (BoQ) of Sl.No.4 of Pg. No. 14 of 20 in Excel sheet to be downloaded from the CPP e-procurement portal, filled and uploaded.
7.	Do we need to submit hard copy of the technical bids?	Not required, since it is online bid submission.

During the Pre-bid meeting, the above queries raised by the prospective bidder were clarified by the Committee. Hence, corrigendum does not arise.

Sd/-
Chairman
Tender Committee