

	<p>भारतीय प्रौद्योगिकी संस्थान मद्रास चेन्नै 600 036  <b>INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036</b>  भंडार एवं क्रय अनुभाग  <b>STORES &amp; PURCHASE SECTION</b>  Email: <a href="mailto:adstores@iitm.ac.in">adstores@iitm.ac.in</a>  दूरभाष: (044) 2257 8285 / 8287 / 8288 / 8290 फ़ैक्स: (044) 2257 8082  Telephone : (044) 2257 8285/8287/8288/8290 FAX: (044) 2257 8082  GSTIN: 33AAAAI3615G1Z6</p>	
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**P K SHEBA SABARI**  
**Assistant Registrar (Stores & Purchase)**

Tender No. IITM/SPS/Small Form Factor Desktop/03/2023-24/SPL

Date: 20.07.2023  
Due Date: 10.08.2023

Dear Sir/Madam,

On behalf of the Indian Institute of Technology Madras, Tenders are invited in two bid system for

## PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS

conforming to the specifications enclosed.

**No manual bids will be accepted.** All tender documents including Technical and Financial bids should be submitted in Government e-Market Place (GeM) portal through Custom Catalogue Based Bid

1	<b>LAST DATE for receipt of Tender</b>  <b>Bid Opening date</b>  <b>Pre-bid meeting</b>	<b>10.08.2023</b>  <b>AS per the GeM terms and conditions.</b>  The Pre-bid Meeting will be conducted via Google Meet on <b>28.07.2023 @ 12:00 noon</b> . Please see the below link to join the meeting. Video call link: <a href="https://meet.google.com/bxb-ajmn-awh">https://meet.google.com/bxb-ajmn-awh</a>
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### GUIDELINES FOR TENDER SUBMISSION IN GOVERNMENT E-MARKET PLACE (GEM) PORTAL THROUGH CUSTOM CATALOGUE BASED BID

Bidders are requested to go through the GeM Handbook for instructions, preparation of bids and submission of bid.

**General instructions to the Bidders:**

The tenders will be received online in GeM portal through Custom Catalogue Based Bid. In the Technical Bids, the bidders are required to upload all the documents in single pdf file.

**Assistance to Bidders:**

Any queries relating to the process of Custom Catalogue Based Bid submission or queries related to GeM Portal, contact the portal by email [helpdesk-gem@gov.in](mailto:helpdesk-gem@gov.in) or toll free nos. 1800-419-3436 / 1800-102-3436.

### निविदा के निबंधन व शर्तें / TERMS AND CONDITIONS OF TENDER

2	<b>बयाना जमा (ईएमडी) / Earnest Money Deposit (EMD)</b>	i. <b>EMD of INR 2,50,000 (Rupees two lakhs and Fifty thousand only) should be transferred through NEFT/RTGS to the following bank account on or before due date 10.08.2023 before 2:00 p.m.</b>  Name : Registrar IIT Madras Bank : State Bank of India Account No. : 10620824305 Branch : IIT MADRAS IFSC CODE : SBIN0001055  ii. As per O.M. No.F.1/2/2022-PPD Dated 01.04.2022, the EMD will be returned to the unsuccessful Bidder(s), within 30 days after declaration of result of first stage
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		<p>i.e. technical evaluation etc. The EMD shall be forfeited if any Bidder withdraws the offer before finalization of the tender.</p> <p>iii. The EMD amount <b>should not be sent through DD.</b></p> <p>iv. <b>Non-submission of EMD details on or before the due date and time will result in rejection of the e-bid.</b></p> <p>v. As per Rule 170 of GFR 2017, exemption of EMD will be given subject to submission of valid document proof by the firm seeking such exemption. Copies of relevant orders/ documents regarding such exemption should be submitted along with the tender document</p> <p>The successful bidder shall submit a Performance Security of Rs 3,80,000/- in the form of DD/Bank Guarantee (e-Bank Guarantee) /FDR/ Insurance surety bonds in favour of “The Registrar, IIT Madras” to be obtained from any commercial bank, within 15 (Fifteen) days from the date of issue of order by IIT Madras, which would be released 60 days after the successful completion of the warranty period after the adjustment dues if any without interest.</p> <p>In case of successful bidder, the EMD will be adjusted towards the Performance Guarantee on request.</p> <p>vi. The amount of EMD is liable to be forfeited if the bidder withdraws the offers after submission of the tender or after the occupation of the offer and fails to remit the Performance Guarantee.</p>
3	तकनीकी बोली पर मार्किंग /Marking on Technical Bid	<p>i. The pre-qualification criteria, technical specification of the item for this tender is given in <b>Annexure A</b>. The Bidders shall go through the pre-qualification criteria, technical specification and submit the technical bid in the proforma given in <b>Annexure B</b> in the tender document along with the supporting documents.</p> <p>ii. The Technical bid should be submitted <b>in pdf format only through online (e-tender). No manual submission of bid will be entertained.</b></p> <p>iii. The technical bid should have the page-wise <b>heading as “Technical Bid” and page no.</b> in all pages with seal and signature of authorized signatory. The total no. of pages should be mentioned at the last page of the documents.</p> <p>iv. The technical bid should consist of</p> <ol style="list-style-type: none"> <li>Document proof for EMD payment</li> <li>Technical Compliance sheet as per proforma given in Annexure-B</li> <li>Document proof for pre-qualification criteria, technical details along with catalogue / brochure and other technical, commercial terms and conditions.</li> </ol>
4	निविदा की तैयारी / Preparation of Tender:	<ul style="list-style-type: none"> <li>The bids should be submitted through online only in two bid system i.e. Technical Bid and Financial Bid separately.</li> <li>The bidder has to submit the tender document duly signed on all pages by an authorized person and his / her full name and status shall be indicated below the signature along with official seal/stamp of the firm. Submission of wrong / forged information / document will be liable to legal action, and rejection of the bid submitted by the firm.</li> <li>The bids of the agency/firm/company not in possession of valid statutory license / registrations are liable for rejection.</li> <li>If any relative of the bidder is an employee of the IIT Madras, the name, designation and relationship of such employee shall be intimated to the Registrar, IIT Madras in writing while submitting the bid.</li> <li>No bidder will be allowed to withdraw / alter / modify the bid during the bid validity period.</li> <li>Those bidders who have qualified in technical bid shall be required to exhibit one sample for each category of item at IIT Madras within 7 days upon intimation</li> </ul>
6	निविदा पर हस्ताक्षर / Signing of Tender:	<p>The bid is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the schedule to the tender are not fully filled in or not duly signed/authenticated. Specific attention is drawn to the delivery dates and terms and conditions enclosed herewith. <b>Each page of the bids shall be duly signed with the official seal of the Bidders.</b></p>

	<p>If the bid is submitted by a firm in partnership, it shall be signed (with seal) by all the partners of the firm above their full typewritten names and current addresses. Alternatively it shall be signed by a partner holding power of attorney for the firm in which case a certified copy of the power of attorney shall accompany the bid. A certified copy of the partnership deed along with current addresses of all the partners of the firm shall also accompany the bid.</p> <p>If a limited company or a corporation makes the application, it shall be signed by a duly authorized person holding power of attorney for signing the bid, in which case a certified copy of the power of attorney shall accompany the bid. Such limited company or corporation may be required to furnish satisfactory evidence of its existence. The bidder shall also furnish a copy of the Memorandum of Articles of association duly attested by a Notary Public.</p>
7	<p>वह अवधि जिसके लिए ऑफर खुला रहेगा / <b>Period for which the offer will remain open:</b> The Tender shall remain open for acceptance/validity till: <b>120 days from the date of opening of the tender.</b> However, the day up to which the offer is to remain open being declared closed holiday for the Indian Institute of Technology Madras, the offer shall remain open for acceptance till the next working day.</p>
8	<p>कीमत / <b>Prices:</b></p> <ul style="list-style-type: none"> <li>• The prices quoted should be net considering all terms &amp; conditions as per <b>Annexure-C</b> and as per the technical specification mentioned in <b>Annexure A. The prices quoted by the bidders should be inclusive of GST and other charges.</b></li> <li>• All conditional tenders will be summarily rejected.</li> <li>• Quote should be in <b>INR only.</b></li> </ul>
9	<p>आपूर्ति के लिए कोई अग्रिम भुगतान नहीं किया जाएगा / <b>No Advance Payment will be made.</b> Payment will be made only after supply and satisfactory installation</p>
10	<p>निबंधन व शर्तें / <b>Terms and Conditions:</b> Failure to comply with any of the instructions stated in this document or offering unsatisfactory explanations for non-compliance will lead to rejection of offers.</p>
11	<p><b>GST: As applicable</b></p>
12	<p>सुपुर्दगी / <b>Delivery:</b></p> <ol style="list-style-type: none"> <li>(a) Items should be delivered and installed within <b>30 days</b> from the date of Purchase Order. No further extension of time will be allowed. Non delivery of items will lead to cancellation of Purchase Order without any notice.</li> <li>(b) The material shall be inspected on receipt at site and bidder shall be responsible for any damage during the transit of Small Form Factor Desktops/equipment.</li> <li>(c) The bidder shall not arrange part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation &amp; Commissioning shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.</li> </ol>
13	<p>स्वीकृति का अधिकार / <b>Right of Acceptance:</b> IIT Madras reserves the right to reject the whole or any part of the Tender without assigning any reason or to accept them in part or full.</p>
14	<p>स्वीकृति की सूचना / <b>Communication of Acceptance:</b> Letter of Intimation and acceptance will be communicated by email to the successful bidder to the address indicated in the bid.</p>
15	<p>बोलीदाता को इस निविदा के साथ जमा करना होगा / <b>Bidder shall submit along with this Tender:</b> Name and full address of the Banker &amp; their swift code, PAN No. and GSTIN number.</p>
16	<p>क्षेत्राधिकार / <b>Jurisdiction:</b> All questions, disputes, or differences arising under, out of or in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction at the place from which the acceptance of tender is issued.</p>
17	<p>जुर्माना &amp; परिसमापन क्षति / <b>Penalty &amp; Liquidated Damages / Force Majeure:</b> If the selected Bidder fails to complete the due performance of the contract in accordance with the terms and conditions, Institute reserves the right either to cancel the contract or to accept performance already made by the selected Bidder after imposing Penalty on Selected Bidder. A penalty will be calculated on a per week basis and on the same Rate as applicable to Liquidated Damages (LD). In case of termination of the contract, Institute reserves the right to recover an amount equal to 5% of the Contract value as Liquidated Damages for non-performance.</p> <p>Both Penalty and Liquidated Damages are independent of each other and are applied separately and concurrently. Penalty and LD are not applicable for reasons attributable to the Institute and Force Majeure. However, it is the responsibility of the selected Bidder to prove that the delay is attributable to the Institute and Force Majeure. The selected Bidder shall submit the proof authenticated by the Bidder and Institute's</p>

	official that the delay is attributed to the Institute and/or Force Majeure along with the bills requesting payment.
18	The bidder shall certify that the tender document submitted by him / her are of the same replica of the tender document as published by IIT Madras and no corrections, additions and alterations made to the same. If any deviation is found in the same at any stage and date, the bid / contract will be rejected / terminated and actions will be initiated as per the terms and conditions of the contract / tender.
19	<p><b>Pre-Qualification Criteria:</b></p> <p><b>Bidder Eligibility Criteria I</b></p> <ol style="list-style-type: none"> <li>The bidder shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration as per format given in Annexure – D shall be submitted with the bid.</li> <li>Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I / Class-II local suppliers should be submitted in the prescribed proforma format as per Annexure – E.</li> </ol> <p><b>Bidder Eligibility Criteria II</b></p> <ol style="list-style-type: none"> <li>The bidder nor any of its partners has been blacklisted / debarred /involved/convicted in any criminal case / economic offence nor any criminal case / economic offence is pending against firm or any partner of the Firm before any Court of Law / Police. A self-declaration format given in Annexure – F.</li> <li>The bidders should be an OEM or authorized supplier of OEM. Necessary OEM certificate/OEM authorization letter for this particular tender should be submitted by the bidder as given in Annexure-G.</li> <li>Financial turnover should be at least Rs.90 Lakhs aggregate in the past three financial years i.e. 2019-2020, 2020-2021 and 2021-2022 (Financial statements / certificates issued by Chartered Accountant should be submitted as proof).</li> <li>The bidder should have experience in supply of small form factor (similar to the tendered) desktops to Central Government / Central Public Sector Unit / Central Autonomous in the last 5 years as detailed below: <ol style="list-style-type: none"> <li>Three (3) supplies each costing not less than Rs.30 Lakhs (Or)</li> <li>Two (2) supplies each costing not less than Rs.45 Lakhs (Or)</li> <li>One (1) supply costing not less than Rs.60 Lakhs</li> </ol> <p>Copies of the documents listed below should be submitted as a proof for the above supply:</p> <ol style="list-style-type: none"> <li>Purchase Order</li> <li>Performance Certificates/Installation Report</li> </ol> </li> <li>The bidder should have supplied at least 60 Systems for any one order at S.No 4</li> <li>The bidder should have been incorporated/registered prior to 2018. Certificate of Incorporation/registration should be attached.</li> <li>The bidder should have an office/ service centre in Chennai for service support. Proof of OEM Service centre in Chennai should be furnished as documentary evidence (such as valid rental agreement / GST certificate / Certificate of Incorporation etc.).</li> </ol>
20	<p>बोलियों की संख्या और उनका प्रस्तुतीकरण / <b>Number of Bids and their Submission:</b> The bidders should submit the bids in two bid system as detailed below:</p> <p><b>Bid I Technical Bid</b> The technical bid should consist of Pre-Qualification Criteria (Eligibility Criteria I &amp; Eligibility Criteria II) and technical specification compliance sheet (proforma given in <b>Annexure-B</b>) along with all relevant documents proof.</p> <p>The bidder should go through the Pre-Qualification Criteria (Eligibility Criteria I &amp; II) and technical specification given in <b>Annexure-A</b> of the tender document, understand the requirement of IIT Madras and submit their technical bid along with all relevant document proof in the proforma given in <b>Annexure-B</b>.</p>

	<p><b>Bid II Financial Bid</b> The financial bid should be submitted as per the proforma (<b>Annexure C</b>). The quoted price should be inclusive of all.</p>
21	<p><b>Evaluation of Bids:</b></p> <p><b>Stage I: Technical Bid evaluation</b> Technical Bid Evaluation will be done in two stages.</p> <ol style="list-style-type: none"> <li>1. Bidder will be evaluated first for conformity with Eligibility Criteria I and those bidders who have complied with this criteria will alone be evaluated further.</li> <li>2. In the 2<sup>nd</sup> stage, the details for satisfying Eligibility Criteria-II and the technical specification offered by the bidders will be evaluated by the technical committee for compliance. Only those bidders who have fully complied with Eligibility Criteria I, II and technical specification will be considered for opening of financial bid.</li> </ol> <p><b>Stage II: Financial Bid Evaluation</b> The Lowest financial bid among those who have qualified in the Technical bid will be declared as successful bidder (L1) and the order will be awarded to successful bidder (L1).</p>
22	<p>Clarification to the queries and doubts raised by the bidders will be issued as a corrigendum/addendum in the Institute Website (tenders.iitm.ac.in) / GeM Portal. For the bidders, submitting bids on downloaded tender document, it is 'bidders' responsibility to check for any amendment/corrigendum on the website of IIT Madras / check for the same GeM Portal before submitting their duly completed bids.</p>
23	<p>The bidders will not be entertained to participate in opening of Bids. Since the tender is online through GeM portal, the opening of the bids may be checked using the respective logins of the bidders.</p>
24	<p><b>The pre-bid meetings will be conducted through online. Bidders can submit their queries and doubts to the email id: adstores@iitm.ac.in till the date of the online pre-bid meeting.</b> Clarification to the queries and doubts raised by the bidders will be issued as a corrigendum/addendum in the GeM portal / Institute Website (tenders.iitm.ac.in).For the bidders, submitting bids on downloaded tender document, it is 'bidders' responsibility to check for any amendment/corrigendum on the GeM portal / website of IIT Madras before submitting their duly completed bids.</p>

Sd/-  
Assistant Registrar  
Stores & Purchase

## **ACKNOWLEDGEMENT**

It is hereby acknowledged that I/We have gone through all the details under “Pre-qualification criteria, Technical Specification, Guidelines and Terms and Conditions” of tender document, the same is abided and agreed to be executed. In case, if the above information is found false, I/We are fully aware that the tender /order will be rejected / cancelled by IIT Madras. I/We shall coordinate with OEM on all service calls during warranty period.

**SIGNATURE OF BIDDER ALONG WITH  
SEAL OF THE COMPANY WITH DATE**

**SCHEDULE OF TENDER**

**PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS  
Tender No IITM/SPS/Small Form Factor Desktop/03/2023-24/SPL**

Name of Organization	Indian Institute of Technology Madras
Tender Type (Open/Limited/EOI/Auction/Single)	OPEN
Tender Category (Services/Goods/works)	Goods
Type/Form of Contract (Work/Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Supply
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Small form Factor Desktop without monitor
Source of Fund (Institute/Project)	IIT Madras
Is Multi Currency Allowed	No
Date of Issue/Publishing	20.07.2023
Bid due date	10.08.2023
Pre bid through google meet	Date: 28.07.2023 @ 12 Noon Link: <a href="https://meet.google.com/bxb-ajmn-awh">https://meet.google.com/bxb-ajmn-awh</a>
No. of Covers (1/2/3/4)	2
Bid Validity days (180/120/90/60/30)	120 Days
Address for Communication	<b><u>For General Queries</u></b> The Assistant Registrar Stores & Purchase Section IIT Madras Chennai – 600 036 Phone No. 044 2257 8285/8288/8287 Email: <a href="mailto:adstores@iitm.ac.in">adstores@iitm.ac.in</a>  <b><u>For Technical Related Queries</u></b> <b>Dr. Nandan Sudarsanam</b> Department of Management Studies IIT Madras, Chennai 600 036 Phone No. 044 2257 4580 / 4584 Email: <a href="mailto:nandan@iitm.ac.in">nandan@iitm.ac.in</a> / <a href="mailto:msoffice@iitm.ac.in">msoffice@iitm.ac.in</a>

**PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS**

**Tender No. IITM/SPS/Small Form Factor Desktop/03/2023-24/SPL**

**A. PRE-QUALIFICATION CRITERIA:**

**Eligibility Criteria I**

1. The bidder shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration as per format given in **Annexure – D** shall be submitted with the bid.
2. Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I / Class-II local suppliers should be submitted in the prescribed proforma format as per **Annexure – E**.

**Eligibility Criteria II**

1. The bidder nor any of its partners has been blacklisted / debarred /involved/convicted in any criminal case / economic offence nor any criminal case / economic offence is pending against firm or any partner of the Firm before any Court of Law / Police. A self-declaration format given in Annexure – F.
2. The bidders should be an OEM or authorized supplier of OEM. Necessary OEM certificate/OEM authorization letter for this particular tender should be submitted by the bidder as given in Annexure-G.
3. Financial turnover should be at least Rs.90 Lakhs Aggregate in the past three financial years i.e. 2019-2020, 2020-2021 and 2021-2022 (Financial statements / certificates issued by Chartered Accountant should be submitted as proof).
4. The bidder should have experience in supply of small form factor (similar to the tendered) desktops to Central Government / Central Public Sector Unit / Central Autonomous / Reputed Institutions/ reputed firms in the last 5 years as detailed below:
  - i) Three (3) supplies each costing not less than Rs.30 Lakhs  
(Or)
  - ii) Two (2) supplies each costing not less than Rs.45 Lakhs  
(Or)
  - iii) One (1) supply costing not less than Rs.60 Lakhs

**Copies of the documents listed below should be submitted as a proof for the above supply:**

- I. Purchase Order
- II. Performance Certificates/ Installation Report
5. The bidder should have supplied at least 60 Systems for any one order at S.No 4
6. The bidder should have been incorporated/registered prior to 2018. Certificate of Incorporation/registration should be attached.
7. The bidder should have an office/ service centre in Chennai for service support. Proof of OEM Service centre in Chennai should be furnished as documentary evidence (such as valid rental agreement / GST certificate / Certificate of Incorporation etc.).

**B. TECHNICAL SPECIFICATION:**

<b>Small Form Factor Desktops without Monitor- 70 Nos</b>	
Processor	Intel® Core™ i5 (12th Generation, 18MB L3 cache, 6 cores, 12 threads, 3.00GHz to 4.60GHz, 65W) or better.
Chipset	Intel Chipset Q670 or later releases
Graphics	Integrated UHD Graphics 700 series compatible with processor
Memory	16 GB DDR4 RAM(1X16GB) 3200 MHz expandable up to 64 GB with min 2 DIMM Slots
Ports	1 RJ-45 port 10/100/1000 Mbps 8 USB Ports ( Min. 4 USB 3.2 ports) or better



	1 Universal Audio Jack (front) 1 Display Ports 1.4, 1 HDMI 1.4b, 1 VGA 1 Line- in/out audio port
Slots	2 PCIe Gen 3 slots ( Min. 1 PCIe x16) or better 2 M.2 slots (Wireless + Storage)
Hard Drive	512 GB M.2 PCIe NVMe SSD class 35 or better
Audio	Internal Speakers
LAN	Integrated Gigabit Ethernet LAN 10/100/1000
WLAN	Wi-Fi 6 AX201 160MHz 2x2 Wi-Fi + Bluetooth 5.2 or better
Form Factor	Small Form Factor, Tool less Chassis
Power Supply	180W internal power supply unit (PSU), 85% Efficient or better
Keyboard	USB Keyboard ( same make as pc)
Mouse	USB optical mouse (same make as pc)
Operating System (default)	Ubuntu Linux 20.04LTS or 22.0LTS or later
Operating System (additional)	Windows 11 Pro 64 Bit (academic license), pre- installed.
Certification	Energy star 6.0, EPEAT India Certified for Desktop, Ubuntu Linux Certified, Windows 11 certified, MIL STD 810 G (min.11) Test passed, ISO 9001:2008 certification for OEM or better.
BIOS	Configuration Tool to Enable these features in a single Tool power on password, set up password, USB port disable with life cycle management tool.
Support	Drivers should be available for download form OEM site for at least 3 years form the date of the purchases order. ( drive cab to be available in support site)
Warranty	3 Years Onsite Warranty

**PROFORMA FOR TECHNICAL BID****PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS**

Tender No. IITM/SPS/Small Form Factor Desktop/03/2023-24/SPL

**A. PRE QUALIFICATION CRITERIA**

S. No.	Description	Compliance (Yes / No)	Reference Page No.
<b>I</b>	<b>Eligibility Criteria - I</b>		
1	The bidder shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration as per format given in <b>Annexure – D</b> shall be submitted with the bid.		
2	Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I / Class-II local suppliers should be submitted in the prescribed proforma format as per <b>Annexure – E</b> .		
<b>II</b>	<b>Eligibility Criteria - II</b>		
1	The bidder nor any of its partners has been blacklisted / debarred /involved / convicted in any criminal case / economic offence nor any criminal case / economic offence is pending against firm or any partner of the Firm before any Court of Law / Police. A self-declaration format given in <b>Annexure – F</b> .		
2	The bidders should be an OEM or authorized supplier of OEM. Necessary OEM certificate/OEM authorization letter for this particular tender should be submitted by the bidder as given in Annexure-G.		
3	Financial turnover should be at least Rs.90 Lakhs Aggregate in the past three financial years i.e. 2019-2020, 2020-2021 and 2021-2022 (Financial statements / certificates issued by Chartered Accountant should be submitted as proof).		
4	The bidder should have experience in supply of small form factor (similar to the tendered) desktops to Central Government / Central Public Sector Unit / Central Autonomous / Reputed Institutions/ reputed firms in the last 5 years as detailed below: <ul style="list-style-type: none"> <li>i) Three (3) supplies each costing not less than Rs.30 Lakhs (Or)</li> <li>ii) Two (2) supplies each costing not less than Rs.45 Lakhs (Or)</li> <li>iii) One (1) supply costing not less than Rs.60 Lakhs</li> </ul> <p><b>Copies of the documents listed below should be submitted as a proof for the above supply:</b></p> <ul style="list-style-type: none"> <li>i. Purchase Order</li> <li>ii. Performance Certificates/Installation Report</li> </ul>		
5	The bidder should have supplied at least 60 Systems for any one order at S.No 4.		
6	The bidder should have been incorporated/registered prior to 2018. Certificate of Incorporation/registration should be attached		
7	The bidder should have an office/ service centre in Chennai for service support. Proof of OEM Service centre in Chennai should be furnished as documentary evidence (such as valid rental agreement / GST certificate / Certificate of Incorporation etc.).		

**B. TECHNICAL SPECIFICATION:**

S. No.	Name of the Make/Brand and Model No		Make/Brand Name	
			Model No	
	Specifications	Description	Compliance (Yes / No)	Reference Page No.
1	<b>Processor</b>	Intel® Core™ i5 (12th Generation, 18MB L3 cache, 6 cores, 12 threads, 3.00GHz to 4.60GHz, 65W) or better.		
2	<b>Chipset</b>	Intel Chipset Q670 or later releases		
3	<b>Graphics</b>	Integrated UHD Graphics 700 series compatible with processor		
4	<b>Memory</b>	16 GB DDR4 RAM(1X16GB) 3200 MHz expandable up to 64 GB with min 2 DIMM Slots		
5	<b>Ports</b>	1 RJ-45 port 10/100/1000 Mbps 8 USB Ports ( Min. 4 USB 3.2 ports) or better 1 Universal Audio Jack (front) 1 Display Ports 1.4, 1 HDMI 1.4b, 1 VGA 1 Line- in/out audio port		
6	<b>Slots</b>	2 PCIe Gen 3 slots ( Min. 1 PCIe x16) or better 2 M.2 slots (Wireless + Storage)		
7	<b>Hard Drive</b>	512 GB M.2 PCIe NVMe SSD class 35 or better		
8	<b>Audio</b>	Internal Speakers		
9	<b>LAN</b>	Integrated Gigabit Ethernet LAN 10/100/1000		
10	<b>WLAN</b>	Wi-Fi 6 AX201 160MHz 2x2 Wi-Fi + Bluetooth 5.2 or better		
11	<b>Form Factor</b>	Small Form Factor, Tool less Chassis		
12	<b>Power Supply</b>	180W internal power supply unit (PSU), 85% Efficient or better		
13	<b>Keyboard</b>	USB Keyboard ( same make as pc)		
14	<b>Mouse</b>	USB optical mouse (same make as pc)		
15	<b>Operating System (default)</b>	Ubuntu Linux 20.04LTS or 22.0LTS or later		
16	<b>Operating System (additional)</b>	Windows 11 Pro 64 Bit (academic license), pre-installed.		
17	<b>Certification</b>	Energy star 6.0, EPEAT India Certified for Desktop, Ubuntu Linux Certified, Windows 11 certified, MIL STD 810 G (min.11) Test passed, ISO 9001:2008 certification for OEM or better.		
18	<b>BIOS</b>	Configuration Tool to Enable these features in a single Tool power on password, set up password, USB port disable with life cycle management tool.		
19	<b>Support</b>	Drivers should be available for download form OEM site for at least 3 years form the date of the purchases order. ( drive cab to be available in support site)		
20	<b>Warranty</b>	3 Years Onsite Warranty		

**SIGNATURE OF BIDDER ALONG WITH  
SEAL OF THE COMPANY WITH DATE**

**PROFORMA FOR FINANCIAL BID (BOQ)****PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS**

Tender No. IITM/SPS/Small Form Factor Desktop/03/2023-24/SPL

S.No	Description	Qty.	Unit Price	GST (%)	Total Cost (Incl of GST & all other charges)
1	Small Form Factor Desktop without Monitor as per specifications of B in Annexure-A.	70 Nos.			
<b>TOTAL COST INCLUSIVE OF ALL **</b>					

**NOTE:**

\*\* The rate should be inclusive of Installation, transporting, loading and unloading at Management Studies Department.

Place:

Date:

**SIGNATURE OF BIDDER ALONG WITH  
SEAL OF THE COMPANY WITH DATE**

(To be given on the letter head of the bidder)

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Tender No. IITM/SPS/Small form Factor Desktop/03/2023-24/SPL

Dated:

**CERTIFICATE**

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that I am not from such a country.

**(OR)**

***(Bidders from Country which shares a land border with India)***

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that I am from \_\_\_\_\_ (Name of Country) and have registered with the Competent Authority. I also certify that I fulfil all the requirements in this regard and am eligible to be considered. *(Copy/ evidence of valid registration by the Competent Authority is to be attached)*

Place:

Date:

**SIGNATURE OF BIDDER ALONG WITH  
SEAL OF THE COMPANY WITH DATE**

**FORMAT FOR AFFIDAVIT OF SELF-CERTIFICATION UNDER PUBLIC PROCUREMENT POLICY  
(PREFERENCE TO MAKE IN INDIA) 2017**

**Tender Reference Number: IITM/SPS/Small form Factor Desktop/03/2023-24/SPL**

**Name of the item / Service: PROCUREMENT OF SMALL FORM FACTOR DESKTOP WITHOUT MONITOR -70 NOS**

Date: \_\_\_\_\_

I/We \_\_\_\_\_ S/o, D/o, W/o, \_\_\_\_\_

Resident of \_\_\_\_\_

hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the Public Procurement (Preference to Make in India) Policy vide GOI Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020) MOCI order No. 45021/2/2017-PP (BE II) Dt.16th September 2020 & P- 45021/102/2019-BE-II-Part(1) (E-50310) Dt.4th March 2021 and any subsequent modifications/Amendments, if any and

That the local content for all inputs which constitute the said item/service/work has been verified by me and I am responsible for the correctness of the claims made therein.

<b>Tick (✓) and Fill the Appropriate Category</b>	
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 50% and come under <b>“Class-I Local Supplier”</b> category.
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 20% but less than 50% and come under <b>“Class-II Local Supplier”</b> category.

The details of the location (s) at which the local value addition is made and the proportionate value of local content in percentage

Percentage of Local content : \_\_\_\_\_ %\*\*

Location at which value addition done : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

For and on behalf of .....(Name of firm/entity)

Authorized signatory (To be duly authorized by the Board of Directors)

<Insert Name, Designation and Contact No.>

[Note: In case of procurement for a value in excess of Rs. 10 Crores, the bidders shall provide this certificate from statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.]

**This letter should be on the letterhead of the quoting firm and should be signed by a competent authority.**

**\*\* Services such as transportation, insurance, installation, commissioning, and training and after sales service support like AMC/CMC cannot be claimed as local value addition**

(To be given on the letter head of the bidder)

**Self-Declaration that the Service Provider has not been Black listed**

I ..... S/o .....

R/o ..... police station ..... District ..... Director

/ partner/ sole proprietor (Strike out whichever is not applicable) of .....

..... (Firm or Company) do hereby declare and solemnly affirm:

- I. That the Firm ..... has not been Blacklisted or declared insolvent by any of the Union or State Government / Organization.
- II. That none of the individual / firm / Company Blacklisted or any partners or shareholder thereof has any connection directly or indirectly with or has any subsistence interest in the deponent business / firm company.
- III. That neither the Firm nor any of its partner has been involved / convicted in any criminal case / economic offence nor any criminal case / economic offence is pending against firm or any partner of the Firm before any Court of Law / Police.

Place:

Date:

**SIGNATURE OF BIDDER ALONG WITH  
SEAL OF THE COMPANY WITH DATE**

**OEM CERTIFICATION FORM**  
**(in Original Letter Head of OEM)**

Tender No: ..... Dated: .....

We are Original Equipment Manufacturers (OEM) of..... (Name of the company)

Ms..... (Name of the vendor) is one of our Distributors/Dealers/Resellers/Partners (tick one) for the ..... and is participating in the above mentioned tender by offering our product model.....(Name of the product with model number).

..... is authorized to bid, sell and provide service support warranty for our product as mentioned above.

Name and Signature of the authorized  
signatory of OEM along with  
seal of the company with Date