

	INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036 STORES & PURCHASE SECTION Email: adstores@iitm.ac.in Telephone : (044) 2257 8285/8287/8290 FAX: (044) 2257 8292 GSTIN: 33AAAAI3615G1Z6	
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P K Sheba Sabari
Assistant Registrar (Stores & Purchase)

Date: 07.06.2024

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

Dear Sir/Madam,

On behalf of the Indian Institute of Technology Madras, Tenders are invited in two bid system namely technical bid and financial bid for

SUPPLY OF FURNITURE FOR STUDENT HOSTELS AT IIT MADRAS

Conforming to the specifications enclosed.

No manual bids will be accepted. All tender documents including Technical and Financial bids should be submitted in **Government e-Market Place (GeM) portal through Custom Based Bid**

1	LAST DATE & TIME for receipt of Tender	:	As per the GeM bid document
1	Date & Time of opening of Tender	:	As per the GeM bid document
2	Pre-bid Meeting		<p>The Pre-bid Meeting will be conducted via Google Meet on 14.06.2024 @ 11:30 A.M. Please see the below link to join the meeting. Video call link: https://meet.google.com/ihp-jbmn-pmi</p> <p>Prospective bidders are requested to register their participation by sending an email to adstores@zmail.iitm.ac.in, with name / designation of the representative who will attend the meeting along with queries on or before 13.06.2024, 04:00 P.M.</p>

GUIDELINES FOR TENDER SUBMISSION IN GOVERNMENT E-MARKET PLACE (GEM) PORTAL THROUGH CUSTOM CATALOGUE BASED BID

Bidders are requested to go through the GeM Handbook for instructions, preparation of bids and submission of bid.

General instructions to the Bidders:

The tenders will be received online in GeM portal through BoQ Based Bid. In the Technical Bids, the bidders are required to upload all the documents in single pdf file.

Assistance to Bidders:

Any queries relating to the process of BOQ Based Bid submission or queries related to GeM Portal, contact the portal by email helpdesk-gem@gov.in or toll free nos. **1800-419-3436 / 1800-102-3436.**

TERMS AND CONDITIONS OF TENDER

1	EMD & Performance Guarantee	:	<p>i. EMD of INR 2,41,500 (<i>Rupees Two lakh Forty One Thousand Five Hundred only</i>) should be transferred through NEFT/RTGS to the following bank account on or before GeM due date. Name : Registrar IIT Madras</p>
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		<p>Bank : State Bank of India Account No. : 10620824305 Branch : IIT MADRAS IFSC CODE : SBIN0001055</p> <p>ii. As per O.M. No.F.1/2/2022-PPD Dated 01.04.2022, the EMD will be returned to the unsuccessful Bidder(s), within 30 days after declaration of result of first stage i.e. technical evaluation etc. The EMD shall be forfeited if any Bidder withdraws the offer before finalization of the tender. The EMD amount should NOT be sent through Demand Draft.</p> <p>iii. Non-submission of EMD details on or before the due date and time will result in rejection of the e-bid.</p> <p>iv. As per Rule 170 of GFR 2017, exemption of EMD will be given subject to submission of document proof by the firm seeking such exemption. Copies of relevant orders/ documents regarding such exemption should be submitted along with the tender document.</p> <p>v. The amount of EMD is liable to be forfeited if the bidder withdraws the offers after submission of the tender or after the occupation of the offer and fails to remit the Performance Guarantee.</p> <p>vi. The successful bidder shall submit a Performance Guarantee of 3% of the purchase order value by way of DD/ Bank Guarantee / e-Bank Guarantee/ FDR / Insurance surety Bonds in favour of "The Registrar, IIT Madras" to be obtained from any commercial bank 14 (Fourteen) days from the date of issue of order by IIT Madras which shall be released 60 days after the successful completion of the warranty period after adjustment of dues, if any without any interest.</p> <p>vii. In case of successful bidder, the EMD will be adjusted towards the Performance Guarantee on request, subject to validity.</p>
2	<p>Marking on Technical Bid</p> <p>i. The pre-qualification criteria, technical specification of the item for this tender is given in Annexure A. The Bidders shall go through the pre-qualification criteria, technical specification, scope of the work and submit the technical bid in the proforma given in Annexure B in the tender document along with the supporting documents.</p> <p>ii. The Technical bid should be submitted in pdf format only through GeM only. No manual submission of bid will be entertained.</p> <p>iii. The technical bid should have the page-wise heading as "Technical Bid" and page no. in all pages with seal and signature of authorized signatory. The total no. of pages should be mentioned at the last page of the documents.</p> <p>iv. The technical bid should consist of a) Document proof for EMD payment b) Technical Compliance sheet as per proforma given in Annexure-B c) Document proof for pre-qualification criteria, technical details along with catalogue / brochure and other technical, commercial terms and conditions.</p>	
3	<p>Preparation of Tender:</p> <ul style="list-style-type: none"> The bidder shall visit the site and take the measurement of all the room for the Furniture before submission of bid. 	

	<ul style="list-style-type: none"> The bids should be submitted through online only in two bid system i.e. Technical Bid and Financial Bid separately. The bidder has to submit the tender document duly signed on all pages by an authorized person and his / her full name and status shall be indicated below the signature along with official seal/stamp of the firm. Submission of wrong / forged information / document will be liable to legal action, and rejection of the bid submitted by the firm. The bids of the agency/firm/company not in possession of valid statutory license / registrations are liable for rejection. If any relative of the bidder is an employee of the IIT Madras, the name, designation and relationship of such employee shall be intimated to the Registrar, IIT Madras in writing while submitting the bid. No bidder will be allowed to withdraw / alter / modify the bid during the bid validity period.
4	<p>Signing of Tender:</p> <p>The bid is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the schedule to the tender are not fully filled in or not duly signed/authenticated. Specific attention is drawn to the delivery dates and terms and conditions enclosed herewith. Each page of the bids shall be duly signed with the official seal of the Bidders.</p> <p>If the bid is submitted by a firm in partnership, it shall be signed (with seal) by all the partners of the firm above their full typewritten names and current addresses. Alternatively it shall be signed by a partner holding power of attorney for the firm in which case a certified copy of the power of attorney shall accompany the bid. A certified copy of the partnership deed along with current addresses of all the partners of the firm shall also accompany the bid.</p> <p>If a limited company or a corporation makes the application, it shall be signed by a duly authorized person holding power of attorney for signing the bid, in which case a certified copy of the power of attorney shall accompany the bid. Such limited company or corporation may be required to furnish satisfactory evidence of its existence. The bidder shall also furnish a copy of the Memorandum of Articles of association duly attested by a Notary Public.</p>
5	<p>Period for which the offer will remain open:</p> <p>The bids shall remain valid for acceptance/validity till: 120 days from the date of opening of the tender. However, the day up to which the offer is to remain open being declared closed holiday for the Indian Institute of Technology Madras, the offer shall remain open for acceptance till the next working day.</p>
6	<p>Prices:</p> <ul style="list-style-type: none"> The prices quoted must be Net considering all scope of supply, terms & conditions mentioned in Annexure A. The prices quoted by the Bidders should be inclusive of GST and other charges. All conditional tenders will be summarily rejected. Quote should be in INR only
7	<p>Warranty: 3 years from the date of completion of supply.</p>
8	<p>No Advance Payment will be made for the supply. The Payment will be made only after satisfactory completion of the supply and as per terms and conditions of the purchase order.</p>
9	<p>Delivery: The delivery period shall be 30 days from the date of purchase order.</p>
10	<p>GST: As applicable</p>
11	<p>Terms and Conditions: Failure to comply with any of the instructions stated in this document or offering unsatisfactory explanations for non-compliance will lead to rejection of offers.</p>
12	<p>Right of Acceptance: IIT Madras reserves the right to reject the whole or any part of the Tender without assigning any reason or to accept them in part or full.</p>
13	<p>Communication of Acceptance: Letter of Intimation and acceptance will be communicated by post /email to the successful bidder to the address indicated in the bid.</p>
14	<p>All information including selection and rejection of technical or financial bids of the prospective bidders will be communicated through GeM portal. In terms of Rule 173 (iv) of General Financial Rule 2017, the bidder shall be at liberty to question the bidding conditions, bidding process and/or rejection of bids.</p>
15	<p>Bidder shall submit along with this Bid: Name and full address of the Banker & their swift code, PAN No. and GSTIN number.</p>
16	<p>Jurisdiction:</p>

	All questions, disputes, or differences arising under, out of or in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction at the place from which the acceptance of tender is issued.
17	<p>Dispute Settlement:</p> <ul style="list-style-type: none"> It is mutually agreed that all differences and disputes arising out of or in connection with this agreement shall be settled by mutual discussions and negotiations. If such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the sole Arbitrator appointed by the Director, IIT Madras whose decision shall be final and binding on both the parties. It is also agreed that in case of any disagreements / disputes in connection with the Arbitrator's award, the same shall be settled under the Court of Law with its jurisdiction at Chennai. The resultant contract will be interpreted under Indian Laws.
18	<p>Right of IIT Madras</p> <ul style="list-style-type: none"> The Registrar, IIT Madras reserves right to withdraw / relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties. The Registrar, IIT Madras reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and his / her decision shall be final and binding on the tenderer. IIT Madras reserves the right to suitably increase / reduce the scope of supply put to this tender. In case of any ambiguity in the interpretation of any of the clauses in tender document or purchase order, interpretation of the clauses by the IIT Madras shall be final and binding on all parties.
19	<p>Compensation / Force Majeure:</p> <p>If the selected bidder could not complete the supply to the satisfaction of the IITM within the stipulated period, the firm shall be bound to pay IITM a sum calculated as given below by way of compensation. If the firm fails to complete the supply by the scheduled date of completion, it will have to pay compensation for non-performance at rate of 0.25 % of tendered value for each week or part thereof of delay subject to maximum of 5% of the contract value.</p> <p>Compensation is not payable if the delay is attributable to the Institute and Force Majeure. However, it is the responsibility of the selected Bidder to prove that the delay is attributable to the Institute and Force Majeure. The selected Bidder shall submit the proof authenticated by the Bidder and Institute's official that the delay is attributed to the Institute and/or Force Majeure along with the bills requesting payment.</p>
20	The bidder shall certify that the tender document submitted by him / her are of the same replica of the tender document as published by IIT Madras and no corrections, additions and alterations made to the same. If any deviation is found in the same at any stage and date, the bid / contract will be rejected / terminated and actions will be initiated as per the terms and conditions of the contract.
21	The bidder shall study the Technical Bid in detail as given in Annexure A before submitting the bid.
22	<p>PRE-QUALIFICATION CRITERIA:</p> <p>Eligibility Criteria-I</p> <ol style="list-style-type: none"> The bidder shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration as per format given in Annexure – D shall be submitted with the bid. Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I and Class-II local suppliers should be submitted in the prescribed proforma as per Annexure- E. Non-submission of self-declaration will lead to rejection of bid out rightly and the bidder will be treated as non-local supplier. <p>Eligibility Criteria-II</p> <ol style="list-style-type: none"> The bidder should not have been debarred by any Government/ regulatory bodies in India. A self-declaration format given in Annexure – F The bidder should be an OEM or authorized supplier of OEM. Necessary OEM certificate / OEM authorization letter for this particular tender should be submitted by the bidder as per Annexure - G The bidder should have GST and PAN registration (Necessary document proof should be attached)

	<p>4. The firm must have a cumulative financial turnover of atleast Rs.64 Lakhs in the last three years i.e. 2020-21, 2021-22 & 2022-23 and it should be duly certified by Chartered Accountant.</p> <p>5. The bidder should have supplied Office furniture to Central Government / State Government/ Central PSU / Central Autonomous in the last three years as detailed below:</p> <p style="padding-left: 40px;">i) Three (3) supplies each costing not less than Rs.32 Lakhs (Or)</p> <p style="padding-left: 40px;">ii) Two (2) supplies each costing not less than Rs.48 Lakhs (Or)</p> <p style="padding-left: 40px;">iii) One (1) supply costing not less than Rs.64 Lakhs</p> <p>Copies of the documents listed below should be submitted as a proof for the above supply:</p> <p>A. Purchase Order</p> <p>B. Performance Certificate</p>
23	<p>Number of Bids and their Submission: The bidders should submit the bids in two bid system as detailed below:</p> <p>Bid I Technical Bid The technical bid should consist of Pre-qualification Criteria (Eligibility Criteria - I & II), technical specification compliance sheet (proforma given in Annexure-B)</p> <p>The bidder should go through the Pre-Qualification Criteria (Eligibility Criteria I & II) and technical specification given in Annexure-A of the tender document, understand the requirement of IIT Madras and submit their technical bid along with all relevant document proof in the proforma given in Annexure-B.</p> <p>Bid II Financial Bid</p> <p>The financial bid should be submitted in excel format (BoQ) as per the proforma (Annexure F). The quoted price should be inclusive of all including transportation and fixing at various Hostels within IIT Madras Campus as per the direction of Engineer in-charge, IIT Madras.</p>
24	<p>Evaluation of Bids: Bid Evaluation will take place in two stages.</p> <p>Stage I: Technical Bid evaluation</p> <ol style="list-style-type: none"> 1. Bidder will be evaluated first for conformity with Eligibility Criteria-I & II and those bidders who have complied with this criteria will alone be evaluated further. 2. In the 2nd stage, technical specification offered by the bidders will be evaluated by the technical committee for compliance. Only those bidders who have fully complied with Eligibility Criteria I, II and technical specification will be considered for financial bid evaluation. <p>Stage II: Financial Bid Evaluation:</p> <ul style="list-style-type: none"> • The Lowest financial bid among those who have qualified in the Technical bid will be declared as successful bidder (L1) and the order will be awarded to successful bidder (L1). The successful bidder (L1) should submit samples for each category of item in the tender. Any sample which is not meeting the required criteria needs to be modified to the satisfaction of IIT Madras till approval from IITM. All samples should be approved by IITM. Samples should be submitted within 10 days from the date of issue of work order.
25	<p>Selection of successful bidder and Award of Order The order will be directly awarded to the technically qualified bidder as per the condition in para 3A of DIPP, MoCI Order No. 45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein.</p>
26	<p>It is an online tender through GeM portal, the opening of the bids may be checked by using the respective logins of the bidders.</p>

27	<p>The pre-bid meetings will be conducted through online on 14.06.2024 @ 11:30 AM. Bidders can submit their queries and doubts to the email id: adstores@iitm.ac.in on or before 13.06.2024 @ 04:00 PM. Clarification to the queries and doubts raised by the bidders will be issued as a corrigendum/addendum in the GeM portal / Institute Website (tenders.iitm.ac.in) / CPP Portal (e-Publishing). For the bidders, submitting bids on downloaded tender document, it is 'bidders' responsibility to check for any amendment/corrigendum on the GeM portal / website of IIT Madras / check for the same CPP Portal (e-Publishing) before submitting their duly completed bids.</p> <p>After the pre-bid meeting, queries/ clarification if any will not be considered.</p>
28	<p>In accordance to the Rule 173 of GFR, 2017 and relevant provisions thereof in Procurement Manuals, 2022, IITM reserves the right to carry out the negotiation process through its purchase/technical committee with L1/H1 (as applicable) vendor to ensure price reasonability before final recommendation to the Competent Authority. The negotiation details, if any, on case to case basis shall be recorded in minutes of meeting suitably for records.</p>

**Sd/-
Assistant Registrar (S&P)**

ACKNOWLEDGEMENT

It is hereby acknowledged that I/We have gone through all the points listed under “Specification, Guidelines, Terms and Conditions” and Special Terms & Conditions of tender document, the same is abided and agreed to be executed. In case, if the above information is found false, I/We are fully aware that the tender /order will be rejected / cancelled by IIT Madras.

Signature of the bidder
Name & Address of the bidder with Office Stamp

SCHEDULE OF TENDER

SUPPLY OF FURNITURE TO STUDENT HOSTELS AT IIT MADRAS

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

Name of Organization	Indian Institute of Technology Madras
Tender Type (Open/Limited/EOI/Auction/Single)	OPEN
Tender Category (Services/Goods/Works)	Goods
Type/Form of Contract (Work/Supply/Auction/ Service/ Buy/ Empanelment/ Sell)	Supply
Name of the Tender	SUPPLY OF FURNITURE TO STUDENT HOSTELS AT IIT MADRAS
Source of Fund (Institute/Project)	IIT Madras
Is Multi Currency Allowed	No
Date of Issue/Publishing	07.06.2024
Document Download Start Date	07.06.2024
Pre-Bidding	14.06.2024 @ 11:30 AM
Last Date and Time for Uploading of Bids	As per GeM due date.
Date and Time of Tender Opening	As per GeM due date.
No. of Covers (1/2/3/4)	2
Bid Validity days (180/120/90/60/30)	120 Days
Address for Communication	For Technical Queries: Prof. Mallikarjuna J. M Chairman Council of Wardens. jmallik@zmail.iitm.ac.in Ph: 044 2257 8500 For General Queries: The Assistant Registrar Stores & Purchase Section IIT Madras Chennai – 600 036
Contact No.	For Queries : 044- 2257 8287/8288
Email Address	adstores@iitm.ac.in

TECHNICAL BID**SUPPLY OF FURNITURE TO STUDENT HOSTELS AT IIT MADRAS****Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL****A. PRE-QUALIFICATION CRITERIA:****Eligibility Criteria-I**

1. The bidder shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration as per format given in **Annexure – D** shall be submitted with the bid.
2. Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I and Class-II local suppliers should be submitted in the prescribed proforma as per **Annexure-E**. Non-submission of self-declaration will lead to rejection of bid outrightly and the bidder will be treated as non-local supplier.

Eligibility Criteria-II

1. The bidder should not have been debarred by any Government/ regulatory bodies in India. A self-declaration format given in **Annexure – F**
2. The bidder should be an OEM or authorized supplier of OEM. Necessary OEM certificate / OEM authorization letter for this particular tender should be submitted by the bidder as per **Annexure - G**
3. The bidder should have GST and PAN registration (Necessary document proof should be attached)
4. The firm must have a cumulative financial turnover of atleast Rs.64 Lakhs in the last three years i.e. 2020-21, 2021-22 & 2022-23 and it should be duly certified by Chartered Accountant.
5. The bidder should have supplied Office furniture to Central Government / State Government/ Central PSU / Central Autonomous in the last three years as detailed below:
 - i) Three (3) supplies each costing not less than Rs.32 Lakhs
(Or)
 - ii) Two (2) supplies each costing not less than Rs.48 Lakhs
(Or)
 - iii) One (1) supply costing not less than Rs.64 Lakhs

Copies of the documents listed below should be submitted as a proof for the above supply:

- A. Purchase Order
- B. Performance Certificate

B. Technical Specifications

(I) SUPPLY OF CHAIRS - QUANTITY REQUIRED 310 No's

Supplying Chair with MS steel frame (ERW pipe conforming to IS 7138:1973) with the colour as approved by IITM with the following dimensions and the specifications shall strictly match with the samples available at IITM. The overall length and breadth of the Chair shall be 550mm and 550mm respectively. The overall heights of the chair shall be 910mm. The sample chair photos are enclosed.

BACKREST: Back rest sizes - 390 mm (H) X 480mm (W) is made up of 12mm thick (7 layers) hot pressed plywood (BWR Grade), conforming to IS 303:1989, fixed with T-nut riveted and high density polyurethane foam 50mm thick upholstered with crape fabric with the frame made of 25mm MS circular tube (ERW pipe conforming to IS 7138:1973) 16 gauge (Thickness not less than 1.6mm) finished with powder coating (Thickness not less than 50 microns). The back cover shall be upholstered with crepe fabric. Black PVC rubber beading shall be fixed along the backside edges of the backrest to cover the stitches of the fabric. The height between top of the back rest and the floor shall be 910mm.

SEAT: The seat size 460mm x 470mm is made of 12mm thick (7 layers) hot pressed plywood (BWR Grade), conforming to IS 303:1989, fixed with T-nut riveted and high density polyurethane foam 50mm thick seat upholstered with crape fabric. The bottom shall be covered with the black fabric to cover the plywood and stitches. The height between the seat top and the floor shall be 500mm. The clear width of seating shall not be less than 460mm.

ARM REST: The armrests on both sides shall be black Polyurethane foam pad of 330mm length, 50mm width and 50mm thickness. It shall be fixed firmly on the MS tube frame with 2nos of bolts for each arm rests.

FRAME WORK: The frame shall be 25mm MS circular tube (ERW pipe conforming to IS 7138:1973) and 16 gauge (Thickness not less than 1.6mm) finished with powder coating (Thickness not less than 50microns) conforming to IS 13871:1993 with the pattern as shown in the image. All fasteners shall be hardened yellow coated round headed bolts. End tube cap made up of high grade plastic shall be fixed at the end of the MS circular tubes. Heavy durable bushes 25mm (4Nos) shall be provided at the bottom of the frame.

FOAM: Foam shall be moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m³, Hardness: 15-20Kgf, Compression set: 50% 10 Max, Tensile strength: 0.9-1.2 Kg/cm², Tear strength(Min): 2.2 N/cm, Resilience: 50% - 60%, Comfort / Indentation Factor: 2Min.

All welding parts should be done with continuous electro welding process and tack welding is not acceptable.

After completion of fabrication, grinding and removing sharp edges by properly rubbing with emery paper and filling metallic putty in welding & pin holes, powder coating shall be done. No sharp edges shall be found which may cause discomfort to the user. During delivery, the chair shall be covered to avoid damage and dusts. Crape fabric shall be maroon in colour or the colour approved by IITM. The chairs are required to be placed in all the rooms as instructed by Engineer in-charge at hostel building in IIT Madras campus, Chennai by the firm. Any documents, on demand by IITM, in view of QA/QC of any material used as a component/ part of chair shall be submitted by the firm within a week from the date of demand.

Reference Images:



(II) SUPPLY OF SINGLE COTS - QUANTITY REQUIRED 100 No's

Supplying Single cot made of MS steel (Cold Rolled Coil-CRC sheet conforming to IS: 513:2008 and ERW pipe conforming to IS 7138:1973) with the colour as approved by IITM with the following dimensions. The specifications shall strictly match with the samples available at IITM. The overall length and breadth of the cot shall be 1910mm (± 10 mm) and 810mm (± 10 mm). The sample cot photos and drawings are enclosed.

Horizontal base shall be made up of steel (Cold Rolled Coil-CRC sheet conforming to IS: 513:2008) with the following measurements.

I.	Cot horizontal base length ± 10 mm	1850mm
II.	Cot horizontal base breath ± 10 mm	785mm
III.	Floor to horizontal base top height ± 10 mm	480mm
IV.	Thickness of horizontal base sheet	Minimum 16Gauge (Not less than 1.6mm)

All edges to be double end bend with 50mm and 20mm for stability. The horizontal base shall be fastened with rigid steel frame with suitable steel bracket of thickness at least 2.0mm with two numbers of GI bolts and nuts (6mm dia) with GI washers at each point. The horizontal base shall be stiffened at its bottom with appropriate 2nos of box section (Ribs) of size 120x 50mm along lengthwise.

The rigid steel frame with the vertical legs pipe and support pipes shall be made of steel (ERW pipe conforming to IS 7138:1973) with the following measurements.

I.	No. of vertical legs	4Nos (2Nos on head side and 2Nos on foot side)
II.	Vertical legs height on head side ± 10 mm	680mm
III.	Vertical legs height on foot side ± 10 mm	620mm
IV.	Diameter of vertical legs	32mm
V.	Thickness of vertical legs	Minimum 16Gauge (Not less than 1.6mm)
VI.	Horizontal support pipes	3nos on head side and 2nos on foot side
VII.	Diameter of horizontal support pipes	25mm
VIII.	Vertical support pipe	2nos on head side and 2nos on foot side
IX.	Diameter of vertical support pipe	16mm
X.	Thickness of horizontal and Vertical support pipe	Minimum 16Gauge (Not less than 1.6mm)

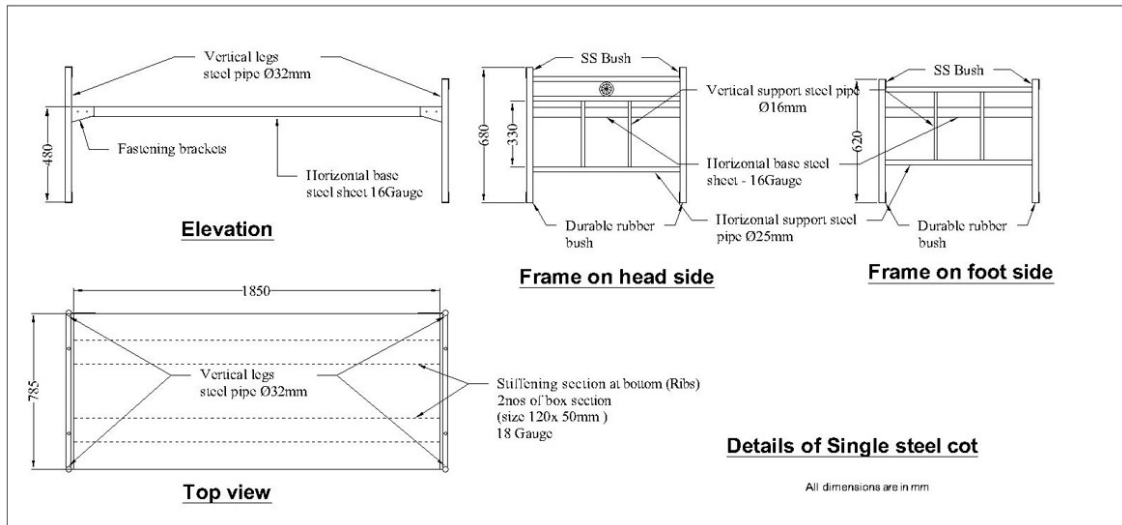
All vertical legs shall have durable rubber bushes at bottom and SS bushes at the top.

The rigid steel frame should be perfectly fixed and welded completely to the base. All welding parts should be done with continuous electro welding process and tack welding is not acceptable.

Finishing: The cot shall be finished with powder coating (Thickness not less than 50 microns), conforming to IS 13871:1993, with the colour approved by IITM.

General Instructions: After completion of fabrication, grinding and removing sharp edges by properly rubbing with emery paper and filling metallic putty in welding & pin holes, powder coating shall be done. No sharp edges shall be found which may cause discomfort to the user. The cots shall be assembled and are required to be placed in all the rooms in all floors as instructed by Engineer in-charge in the hostel building in IIT Madras campus, Chennai by the firm. Any documents, on demand by IITM, in view of QA/QC of any material used as a component/ part of cot shall be submitted by the firm within a week from the date of demand.

Reference Images:



(III) SUPPLY OF STUDENT STUDY TABLES – QUANTITY REQUIRED 30 No's

Specification of items:

Supplying tables with MS steel frame (ERW pipe conforming to IS 7138:1973) and 19mm BWR grade plywood with the colour as approved by IITM. The following dimensions and the specifications shall strictly match the samples available at IITM. The overall length and breadth of the Table shall be 900 mm and 600 mm respectively. The overall height of the table shall be 760 mm. The sample table photos are enclosed.

TOP BOARD: The top board of size 900 mm x 600mm is made of 19mm thick (7 ply) hot pressed plywood (BWR Grade), make of Kitply or equivalent, conforming to IS 303:1989, fixed with steel frame using appropriate fasteners. The top board shall be laminated with a 1 mm thick lamination sheet (Kitply or equivalent) on the top side and around the board. The bottom side of the top board shall be painted with enamel paint up to even shade. All colours shall be as approved by IITM.

STEEL FRAMEWORK: The frame shall be 25mm MS Square tube (ERW pipe conforming to IS 7138:1973) and 16 gauge (Thickness not less than 1.6mm) finished with powder coating (Thickness not less than 50microns) conforming to IS

13871:1993 with the pattern as shown in the image. Heavy durable bushes 25mm (4Nos) shall be provided at the four legs. The enclosed drawer shall be provided with the overall dimensions of 560 mm (L) x 360 mm (B) x 165 mm (D) on the right-hand side. The drawer shall be of MS steel sheet with lock and key facility (Godrej make, 50 mm size) and PVC handle.

The rigid steel frame should be perfectly fixed and welded completely. All welding parts should be done with a continuous electro welding process and tack welding is not acceptable.

GENERAL INSTRUCTIONS: After completion of fabrication, grinding and removing sharp edges by properly rubbing with emery paper and filling metallic putty in welding & pin holes, powder coating shall be done. No sharp edges shall be found which may cause discomfort to the user. The Tables shall be assembled and are required to be placed in all the rooms on all floors as instructed by an Officer-in-charge of the firm. Any documents, on-demand by IITM, in view of QA/QC of any material used as a component/ part of the table shall be submitted by the firm within a week from the date of demand.

Reference Image:



(IV) STEEL CUPBOARD – QUANTITY REQUIRED 620 No's

Big size steel cupboard - Single door - four compartments Inside

Height = 72" (excluding leg rest)

Width = 18"

Depth = 18"

Thickness of plate - 1mm (20 gauge)

Lock type = Latch type outside the door

Colour = Brown Colour

Reference Image:



Note: The bidder should have their own catalogue, product specifications and drawing of the item quoted and the same should be available in their website. (Copy to be enclosed in the tender documents. Website link also to be provided)

C. Special Terms and Conditions:

1. The successful bidder shall visit the site and take the measurements of the existing room before proceeding with the manufacturing.
2. The dimensions and specifications of furniture shall strictly match with the technical specifications.
3. The successful bidder shall showcase one sample of each furniture proposed to be supplied. The same will be evaluated by IIT Madras. Any sample which is not meeting the required criteria needs to be modified to the satisfaction of IIT Madras. No payment will be made towards making the sample furniture and any modifications and showcasing them at IIT Madras campus.
4. The sample submitted by successful bidder has to be taken back at free of cost after evaluation and after approval of Engineer-in charge.
5. If any dimensional discrepancy with respect to drawing and specifications due to calculation/printing mistake/any error is observed, the same may be brought to the notice of IITM before opening of tender.
6. The selected firm shall submit **Warranty for a period of Three years from the date of completion of supply for all items supplied.** The warranty certificate shall be furnished before raising the invoice. If defect is observed during the warranty period of Three years, the supplier shall repair/replace the defective product at free of cost within a week of intimation of the defects. If the agency is not complying to repair/replace, IITM will repair/replace with other agency and the cost of the same will be deducted from the Performance Guarantee.
7. The firm shall not execute the order through other agency/firm on back to back basis. Further that, if such a violation comes to the notice of IITM, then the firm shall be debarred for tendering in IITM in any future works. Also, if such a violation comes to the notice of IITM, the Registrar, IITM shall be free to cancel the Purchase order without any liability to IITM and to forfeit the entire amount of Performance Guarantee.
8. The fabrication and delivery of the ordered quantity of furniture shall be made in single/multiple phases within the stipulated time.
9. Minor deviations from specifications, in order to improve strength/finish & comfort of the product or due to non-availability of particular material can be allowed with the approval of IITM without any increase in cost.
10. Only the final finished product shall be brought to IITM. IITM will not provide any space for fabrication of the product.
11. Finishing & workmanship in the product is of prime importance and must be of good quality, strength and durability.
12. The supplier shall ensure that the product is manufactured as per specification and all the fitting/accessories used are of standard quality, strength and durability wherever not specified.
13. Wherever not mentioned, standard manufacturing practice is to be adopted with the consent of "The Registrar, IIT Madras".
14. On demand by IITM, any components/fixtures shall be supplied to IITM within three days for testing purposes as per the relevant Indian standards. The cost for the transportation, testing etc. shall be borne by the supplier.
15. **The rate shall be inclusive of fabrication, transporting, loading, unloading, assembling and placing the finished furniture to various floors of hostels rooms within IIT Madras Campus.** During delivery, all the furniture shall be stored in secured rooms till placing them in position at various floors of the Hostel Building. No extra cost will be given for

storage and placing in position.

16. All unwanted waste materials generated during delivery shall be taken out of IITM campus immediately at free of cost.
17. The work shall be carried out with least hindrance to the adjoining buildings and offices and the supplier will be responsible for any damage, caused to the existing fixtures, painting, flooring, furniture etc. in the course of delivery, stacking and shall be made good for which nothing extra shall be payable.
18. Canvassing whether directly or indirectly, in connection with tender is strictly prohibited and the tenders of the tenderers who resort to canvassing will be liable to rejection.
19. All furniture's shall be wrapped with appropriate material during delivery in order not to get damaged during transportation / delivery / shifting/ placing. The wrapper shall be removed from IITM after delivery/ shifting. The waste materials shall be disposed out of IITM. No extra cost shall be paid for the same.
20. Any damage that occurs during the delivery/installation to any part of the item for any reasons due to rain, storm or neglect of supplier shall be rectified/replaced by the bidder by them in an approved manner at no extra cost.
21. Insurance: The responsibility for insuring the goods will be with the supplier.
22. Upon issue of the purchase order the agency shall visit the site and take the actual site measurements before proceeding with the fabrication/ manufacturing.
23. IIT Madras may increase or decrease 25 % of the quantity of the furniture proposed to be procured.
24. The payment will be made based on the actual supply of the furniture.
25. Delivery shall be made according to the stipulations in the order. Goods will be accepted between 09.00 AM and 01.00 PM & 02.00 PM and 5.30PM on all working days (from Monday to Friday).

PROFORMA FOR TECHNICAL BID
SUPPLY OF FURNITURE TO STUDENT HOSTELS AT IIT MADRAS

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

A. PRE-QUALIFICATION CRITERIA

Sl. No.	Description	Compliance (Yes/No)	Page Ref.No.
PRE-QUALIFICATION CRITERIA			
I. ELIGIBILITY CRITERIA - I			
1	The bidder shall not be from a country sharing Land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23 rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24 th August 2020. A declaration as per format given in Annexure – D shall be submitted with the bid.		
2	Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P-45021/2/2017-PP (BE II) dated 16 th September 2020 and other subsequent orders issued therein, shall be eligible to bid in this tender. Declaration for Class-I and Class-II local suppliers should be submitted in the prescribed proforma as per Annexure- E		
II. ELIGIBILITY CRITERIA - II			
1	The bidder should not have been debarred by any Government/ regulatory bodies in India. A self-declaration format given in Annexure – F		
2	The bidder should be an OEM or authorized supplier of OEM. Necessary OEM certificate / OEM authorization letter for this particular tender should be submitted by the bidder as per Annexure - G		
3	The bidder should have GST and PAN registration (Necessary document proof should be attached)		
4	The firm must have a cumulative financial turnover of atleast Rs.64 Lakhs in the last three years i.e. 2020-21, 2021-22 & 2022-23 and it should be duly certified by Chartered Accountant.		
5	<p>The bidder should have experience in the supplied Office furniture to Central Government / State Government /Central PSU / Central Autonomous / reputed firms in the last three years as detailed below:</p> <p style="margin-left: 40px;">i) Three (3) supplies each costing not less than Rs.32 Lakhs (Or)</p> <p style="margin-left: 40px;">ii) Two (2) supplies each costing not less than Rs.48 Lakhs (Or)</p> <p style="margin-left: 40px;">iii) One (1) supply costing not less than Rs.64 Lakhs</p> <p>Copies of the documents listed below should be submitted as a proof for the above supply:</p> <p style="margin-left: 40px;">i) Purchase Order</p> <p style="margin-left: 40px;">ii) Work Completion Certificates / Performance</p>		

B. TECHNICAL SPECIFICATION

S.No.	Item Detail & Specifications	Unit	Qty	Compliance (Yes/No)	Page Ref No.
1	SUPPLY OF CHAIRS AS PER SPECIFICATION MENTIONED IN B. (I)	No's	310		
2	SUPPLY OF SINGLE COTS AS PER SPECIFICATION MENTIONED IN B. (II)	No's	100		
3	SUPPLY OF STUDENT STUDY TABLES AS PER SPECIFICATION MENTIONED IN B. (III)	No's	30		
4	SUPPLY OF STEEL CUPBOARD AS PER SPECIFICATION MENTIONED IN B. (IV)	No's	620		

Note: The bidder should have their own catalogue, product specifications and drawing of the item quoted and the same should be available in their website. (Copy to be enclosed in the tender documents. Website link also to be provided)

Place:
Date:

Signature of the bidder
Name & Address of the
Bidder with Office Stamp

PROFORMA FOR FINANCIAL BID (BOQ)**SUPPLY OF FURNITURE TO STUDENT HOSTELS AT IIT MADRAS**

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

Sl.No.	Detailed Description as per Annexure-B	Unit	Qty	Rate Per Unit INR	Total Cost (without GST) INR	GST (in %)	Total Cost (with GST) INR
1	SUPPLY OF CHAIRS AS PER SPECIFICATION MENTIONED IN B. (I)	Nos	310				
2	SUPPLY OF SINGLE COTS AS PER SPECIFICATION MENTIONED IN B. (II)	Nos	100				
3	SUPPLY OF STUDENT STUDY TABLES AS PER SPECIFICATION MENTIONED IN B. (III)	Nos	30				
4	SUPPLY OF STEEL CUPBOARD AS PER SPECIFICATION MENTIONED IN B. (IV)	Nos	620				
Total Cost (INR) inclusive of all*							Rs. _____

NOTE:

- * The rate should be inclusive of fabrication, transporting, loading, unloading, assembling and placing the finished Chairs, Single cots, Student Study Tables and Steel Cupboard at various hotel rooms within IIT Madras Campus.

Place:
Date:
Stamp

Signature of the bidder
Name & Address of the Tenderer with Office

(To be given on the letter head of the bidder)

Tender No. **IITM/SPS/Hostel Furniture/2024-25/003/SPL**

Dated:

CERTIFICATE

(Bidders from India)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that I am not from such a country.

OR (*whichever is applicable*)

(Bidders from Country which shares a land border with India)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that I from _____ (Name of Country) and has been registered with the Competent Authority. I also certify that I fulfil all the requirements in this regard and is eligible to be considered. (Copy/ evidence of valid registration by the Competent Authority is to be attached)

Place:

Date:

Signature of the Tenderer

Name & Address of the

Tenderer with Office Stamp

FORMAT FOR AFFIDAVIT OF SELF-CERTIFICATION UNDER PUBLIC PROCUREMENT POLICY

(PREFERENCE TO MAKE IN INDIA) 2017

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

Date: _____

I/We _____ S/o, D/o, W/o, _____

Resident

of _____ Hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the Public Procurement (Preference to Make in India) Policy vide Gol Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020) MOCI order No. 45021/2/2017-PP (BE II) Dt.16th September 2020 & P- 45021/102/2019-BE-II-Part(1) (E-50310) Dt.4th March 2021 and any subsequent modifications/Amendments, if any and That the local content for all inputs which constitute the said item/service/work has been verified by me and I am responsible for the correctness of the claims made therein.

Tick (✓) and Fill the Appropriate Category	
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 50% and come under “Class-I Local Supplier” category.
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 20% but less than 50% and come under “Class-II Local Supplier” Category.

The details of the location (s) at which the local value addition is made and the proportionate value of local content in percentage

Percentage of Local content:....%** .

Place of the local content value calculated: _____

For and on behalf of..... (Name of firm/entity)
 Authorized signatory (To be duly authorized by the Board of Directors)
 <Insert Name, Designation and Contact No.>

[Note: In case of procurement for a value in excess of Rs. 10 Crores, the bidders shall provide this certificate from statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

This letter should be on the letterhead of the quoting firm and should be signed by competent authority.

** Services such as transportation, insurance, installation, commissioning, and training and after sales service support like AMC/CMC cannot be claimed as local value addition

(To be given on the letter head of the bidder)

Self-Declaration that the Service Provider has not been debarred

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

I S/o

R/o police station District Director

/ Partner/ sole proprietor (Strike out whichever is not applicable) of

..... (Firm or Company) do hereby declare and solemnly affirm:

- I. That the Firm has not been debarred or declared insolvent by any of the Union or State Government / Organization.
- II. That none of the individual / firm / Company debarred or any partners or shareholder thereof has any connection directly or indirectly with or has any subsistence interest in the deponent business / firm company.
- III. That neither the Firm nor any of its partner has been involved / convicted in any criminal case / economic offence nor any criminal case / economic offence is pending against firm or any partner of the Firm before any Court of Law / Police.

Place:
Date:

Signature of the Tenderer
Name & Address of the
Tenderer with Office Stamp

Tender No. IITM/SPS/Hostel Furniture/2024-25/003/SPL

OEM CERTIFICATION FORM

(In Original Letter Head of OEM)

Tender No: Dated:

We are Original Equipment Manufacturers (OEM) of..... (Name of the company)

Ms..... (Name of the vendor) is one of our Distributors/Dealers/Resellers/Partners (tick one) for the and is participating in the above mentioned tender by offering our product model..... (Name of the product with model number).

..... is authorized to bid, sell and provide service support warranty for our product as mentioned above.

Name and Signature of the authorized

Signatory of OEM along with seal of the company with Date