



# Indian Institute of Technology Madras

I.I.T.P.O., MADRAS-600 036

DEPARTMENT OF CIVIL ENGINEERING

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## Form for Inviting Quotations

Ref. No. CIE/INDU/2017/IOCL/SPI

Date: June 8, 2017

To

SPEED POST

Dear Sirs,

**DUE DATE: June 22, 2017**

1. Quotations are invited in duplicate (two bidding covers) for the various items shown below / overleaf / **Enclosed list**.
2. **The Quotations duly sealed and superscribed on the envelope with the reference No. and due date, should be addressed to the Head of the Department and contain in 2 bid system i.e. Technical bid and Commercial bid in two separate envelopes should be enclosed in a single envelope only so as to reach on or before the due date stipulated above.**
3. The Quotations should be valid for sixty days from the due date and the period of delivery required should also be clearly indicated.
4. If the item is under DGS&D Rate contract No. and the price must be mentioned. It may also please be indicated whether the supply can be made direct to us at the Rate contract price (Please note that we are not Direct Demanding Officers). If so please send copy of the RC.
5. Relevant literature pertaining to the items quoted with full specifications (and drawing, if any) should be sent along with the Quotations, wherever applicable. Samples if called for, should be submitted free of charges, and collected back at the supplier's expenses.
6. Local Firms : Quotations should be for free delivery to this Institute. If Quotations for Ex-Godown delivery charges should be indicated separately.
7. Firms Outside Madras : Quotations should be for F.O.R. Madras. If F.O.R. consignor station, freight charges by passenger train / lorry transport must be indicated. If Ex-Godown, packing, forwarding and freight charges must be indicated.
8. The rate of sales / General Taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for Sales / General Taxes will be admitted at any stage and on any ground whatsoever. The taxes leviable should take into consideration that we are entitled to have concessional Sales Tax applicable to non Government Educational Institutions run with no profit motive for which a concession. Sales Tax Certificate will be issued at the time of final settlement of the bill.
9. Goods should be supplied carriage paid and insured.
10. Goods shall not be supplied without an official supply order.
11. Payment : Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later.

Yours faithfully

[Dr. INDUMATHI NAMBI]

- Note: (i) Quotation should be sent by SPEED POST only or to be delivered directly to the concerned.  
(ii) Firms are requested to submit the specifications of their product along with supporting technical Documentation / brochure instead of reproducing the specifications sent by us.



Dr. INDUMATHI M. NAMBI  
Associate Professor  
Environment & Water Resources Division  
Department of Civil Engineering  
Indian Institute of Technology Madras  
Chennai - 600 036, India

**Specification for Environmental Drilling work at IOCL Korukkupet Terminal**

- 1) Drill and install six (6) 2-inch diameter monitoring wells (MW-1A through MW-6A) to approximately 35 feet bgs using 8-inch diameter hollow stem augers.
- 2) Drill and install six (6) 2-inch diameter monitoring wells (MW-1B through MW-6B) to approximately 80 feet bgs using 8-inch diameter hollow stem augers.
- 3) During the advancement of three of the 80 ft depth well borings, collect soil samples in 2.5 ft intervals ( continuous coring ) for lithologic comparison and chemical analysis.
- 4) All the soil samples collected from each borehole will be submitted for chemical analysis to IITM laboratory.
- 5) Develop, sample and survey each newly installed well.
- 6) Compile data and prepare a report of findings.



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