



Institute Gymkhana

संस्थान जिम्खाना

Indian Institute of Technology Madras

भारतीय प्रौद्योगिकी संस्थान मद्रास

Email: gymkhana@iitm.ac.in Phone: 044 -2257 8520 (O)

Inviting Quotations for Duffle bags –3000 nos(approx)

Ref. No.

GYM	2017-18	MEMO	004
-----	---------	------	-----

Date: 07.09.2017

DUE DATE: 14.09.2017

1. Quotations are invited in duplicate for the various items shown in the enclosed list.
2. The Quotations should be in Two Bid system format. The Two parts of the offer should be clearly marked on the envelopes. Bids should be sealed and super scribed on the envelope with the reference No. and due date and should be addressed to the undersigned so as to reach on or before the due date stipulated above.
3. The Quotations should be valid for sixty days from the due date and the period of delivery required should also be clearly indicated.
4. If the item is under DGS&D Rate contract No. and the price must be mentioned. It may also please be indicated whether the supply can be made direct to us at the Rate contract price (Please note that we are not Direct Demanding Officers). If so please send copy of the RC.
5. Relevant literature pertaining to the items quoted with full specifications (and drawing, if any) should be sent along with the Quotations, wherever applicable. Samples if called for should be submitted free of charges, and collected back at the supplier's expenses.
6. Local Firms: Quotations should be for free delivery to this Institute. If Quotations for Ex-Go down delivery charges should be indicated separately.
7. Firms outside Chennai: Quotations should be for F.O.R. Chennai. If F.O.R. consignor station, freight charges by passenger train / lorry transport must be indicated. If Ex-Go down, packing, forwarding and freight charges must be indicated.
8. The rate of sales / General Taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for Sales / General Taxes will be admitted at any stage and on any ground whatsoever. The taxes leviable should take into consideration that we are entitled to have concessional Sales Tax applicable to non Government Educational Institutions run with no profit motive for which a concession Sales Tax Certificate will be issued at the time of final settlement of the bill.
9. Goods should be supplied carriage paid and insured.
10. Goods shall not be supplied without an official supply order.
11. Payment: Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later.

Specification required

210D Rip stop; 210 Poly Nylon Melange


Dimensions: 18.00''H x 10.00''W x 10.00''D

Weight: 340 gms

Capacity: <20L

The Quotations should be addressed to:
**The Advisor (Sports),
Institute Gymkhana,
INDIAN INSTITUTE OF TECHNOLOGY MADRAS,
CHENNAI- 600 036.**

Due Date: 14.09.2017



Advisor (Sports)
ADVISOR (SPORTS)
INSTITUTE GYMKHANA
I.I.T. MADRAS, CHENNAI - 600 036.