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| **IITolourDepartment of Applied Mechanics** **Indian Institute of Technology Madras****Chennai 600 036, India**Telephone: 044-2257 4050 / 5072 Mobile:+91-9003224721 Telefax: 044-2257 4052 |

**Enquiry**

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| ENQ.No. APM/PIJU/2013/001  |  Date: 26.11.2013 |
|  **DUE DATE: 11.12.2013** |

**Dear Sirs,**

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| 1.  | Quotations are invited **in duplicate** for the item shown below:-**“Multi vessel Dip Coating System”** No. of Vessels (Minimum required): **8** Dipping & Lifting Sequences: **Programmable ( should be able to store at least 10 programs at a time)**Dipping & Lifting Speed: **0.5-450mm/min**, Dipping & Lifting Length: **150mm**, In-situ temperature controller (**room temperature to 160°C**), preset editable programs, Customizable multi-substrate holder for **Angular Coating.** |
| 2. | The Quotations duly sealed and super scribed on the envelope with the reference No.and due date, should be addressed to the undersigned so as to reach him on or before the due date stipulated above. |
| 3. | The Quotations should be valid for minimum **sixty days** from the due date and the period of delivery required should also be clearly indicated. |
| 4. | If the item is under DGS & D Rate contract No. and the price must be mentioned. It mayalso please be indicated whether the supply can be made direct to us at the Ratecontract price (Please note that we are not Direct Demanding Officers). If so pleasesend copy of the RC. |
| 5. | Relevant literature pertaining to the items quoted with full specifications(and drawing, ifany) should be sent along with the Quotations, wherever applicable. Samples if calledfor, should be submitted free of charges, and collected back at the supplier’s expenses. |
| 6. | Local Firms : Quotations should be for free delivery to this Institute. If Quotations for Ex- Godown delivery charges should be indicated separately. |
| 7. | Firms Outside Madras: Quotations should be for F.O.R. Madras. If F.O.R. consignorstation, freight charges by passenger train / lorry transport must be indicated. If Ex-Godown, packing, farwarding and freight charges must be indicated. |
| 8. | The rate of sales / General Taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for Sales / General Taxes will be admitted atany stage and on any ground whatsoever The taxes leviable should take into2/2 consideration that we are entitled to have concessional Sales Tax applicable to nonGovernment Educational Institutions run with no profit motive for which a concession.Sales Tax Certificate will be issued at the time of final settlement of the bill. |
| 9. | Goods should be supplied carriage paid and insured. |
| 10. | Goods shall not be supplied without an official supply order. |
| 11. | Payment : Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later |

For clarifications, contact: **Dr. Pijush Ghosh**  Yours faithfully,

 **044-2257 4060**

 **pijush@iitm.ac.in**

*For* Head of the Department