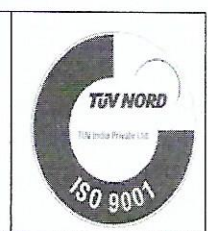




भारतीय प्रौद्योगिकी संस्थान मद्रास चेन्नै 600 036
INDIAN INSTITUTE OF TECHNOLOGY MADRAS
Chennai 600 036
 दूरभाष/ Tel. : [044] 2257 8112 फ़ैक्स / Fax: [044] 2257 0509
 ईमेल / E-mail : mediinsurance@iitm.ac.in



सं. एफ. प्रशासन III / बीमा / जी. एफ. आई. एस. 17-18/2016/4
 No.F.Admn.III/Ins./GFIS17-18/2016 /4

दिनांक/Dated: 23.11.2016

सेवा में / To

(Address List Enclosed)

महोदय / महोदया,
 Sir/Madam,

विषय / Sub : *Fire and General Insurance 2017-18* – Quotations called for – Reg.

Sealed Quotations are invited for Fire and General Insurance with Earthquake & Terrorism cover for the Institute's fixed Assets for a period of 1 year i.e., 25.02.2017 to 24.02.2018.

Fire and General Insurance:

Please quote the premium for providing Fire and General Insurance with Earthquake & Terrorism coverage for the Fixed Assets of this Institute valued at Rs. 352.92 Crore as detailed below:-

Items	Valuation (Rs.)		
	Standard, Burglary & Spl. Peril Policy		
	Building	Equipments / Contents	Furniture / Books, Journals etc.
Admn. Building & Heritage Center	4,83,71,167.00	34,27,000.00	-
IC & SR Building	12,07,11,111.00	2,80,63,254.00	1,20,14,893.00
Library Building	23,41,14,053.00	3,11,48,487.00	79,14,44,270.00
Computer Sci. & Engg.	-	6,63,84,224.00	-
Petrol Bunk		37,00,000.00	
Dept. Labs.*		218,98,56,499.82	
Sub Total	40,31,96,331.00	232,25,79,464.82	80,34,59,163.00
Total Coverage amount	352,92,34,958.82		

* List of Equipment/Contents vide Annexure – I

The premium may be quoted is lump sum (inclusive of all taxes) covering all the Assets as stated above.

The Terms and conditions for the Fire & Burglary Insurance Scheme are given in below, which shall form part of the quotations:-

- Period of validity for your quotation may be indicated. The premium quoted should be valid for not less than 90 days.

- During the policy period there will be no revision in the premium amount.
- The selected company should furnish monthly statement of claims to the Deputy Registrar (Admn.) of this Institute before 10th of the following month.
- In addition to the above, the firms may also indicate any other options/schemes with them with appropriate documents (optional).
- For addition/deletion during the insurance period, additional premium amount will be given / withdrawn on prorata basis.
- The Institute reserves its right to consider part or full of the offer or reject the offer without assigning any reasons, whatsoever.


Kindly submit the quotations in a sealed envelope along with a copy of the IRDA certificate mentioning clearly the validity of the IRDA approval on or before 14.12.2016, 03.00 pm at the Registrar's Office, 1st Floor, Administration Building, IIT Madras, Chennai-600 036. The sealed quotations are to be submitted either in person or by ordinary post only on or before the due date. **The tenders received will be opened on the same day at 03.30 pm in the presence of Tenderer's at the Conference Room, 2nd floor, Admin Building.**

Quotations received after the due date will be summarily rejected.

The Enquiry No. & Due date are to be superscribed on the top of the envelope and addressed to the Registrar, IIT Madras, Chennai 600 036. The Address of the Office (with email, Fax & Telephone Nos.) located at Chennai to be given, with contact person Name, e-mail id and Mobile Nos.

For further clarifications, if any, please contact Deputy Registrar (Admn.), Phone No.: 2257 8105 / 8112.

भवदीय / Sincerely,


कुलसचिव
Registrar

अनु. / Encl: As above

प्रति / Copy to: Dean (Admn)