



CENTRE OF PROPULSION TECHNOLOGY (CoPT)
INDIAN INSTITUTE OF TECHNOLOGY MADRAS
CHENNAI – 600036, INDIA

Ref. No: **ASE/MUAY/136/SRCH/032**

Date: 26.02.2020

Item name: Limited Tender For Supply Of “QUARTZ PLATES” **Due date: 19.03.2020**

1. Quotations are invited in **single bid system** for the item shown overleaf (in Annexures 1 & 2). The single bid should consist of all technical details / specifications and indicate item-wise price for each item and it should contain all Commercial Terms and Conditions including Taxes, transportation, packing & forwarding, installation, guarantee, payment terms, pricing terms etc. The bid should be put in a cover and sealed. The Limited Tender Ref No. and description of goods quoted for should be written on the left side of the outer cover
2. The quotations should be valid for sixty days from the due date and the period of delivery required should also be clearly indicated.
3. The total cost of the equipment in terms of CIP Chennai should be clearly mentioned. Terms of warranty and guarantee should be explicitly mentioned.
4. Packing and delivery charges, customs and clearance duty should be clearly stated.
5. Goods shall not be supplied without an official supply order.
6. Local firms: Quotations should be for free delivery to this institute. If quotations are for ex-godown, delivery charges should be indicated separately.
7. Firms outside Chennai: Quotations should be for F.O.R. Chennai. If F.O.R. consignor station, freight charges by passenger train / lorry transport must be indicated. If ex-Godown, packing, forwarding and freight charges must be indicated.
8. IIT Madras is eligible for concessional rate of GST 5%(for purchase of equipment's and consumables used in research). Concessional GST certificate will be issued after issue of purchase order.
9. The rate of sales / general taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for sales / general taxes will be admitted at any stage and on any ground whatsoever.
10. If the required good is to be imported, delivery with CIP upto Chennai airport must be made. All relevant documents for customs clearance and other import formalities have to be provided well in advance.
11. The rate of sales / general taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for sales / general taxes will be admitted at any stage and on any ground whatsoever.
12. Payment: Payment is after delivery of goods. Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later. Advance payment will be considered only in special cases.



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13. IIT Madras is eligible for concessional rate of customs duty. Necessary certificate will be issued on demand.
14. IIT Madras has the right to accept the whole or any part of the tender or portion of the quantity offered or reject it in full without assigning any reason.
15. The sealed quotation may be sent to
The Purchase Manager,
CoPT OFFICE, NCCRD Building
Behind Aerospace Engineering Dept., IIT Madras,
Chennai – 600036, Ph. (O) +91-44-22579863

Contact person for technical clarifications:

Mr. Bala Dhandayuthapani
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Please find the technical specifications (drawings) in Annexures 1 and 2 uploaded herewith.