

	<p>INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036</p> <p>Telephone: (044) 2257 5834 E-mail: jitendrasangwai@iitm.ac.in</p>	
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Prof. Jitendra Sangwai
Project Coordinator

Ref: OE/2019/004/PROJECT/JITE
Dated: 13.09.2019

Limited Tender No: OE/2019/004/PROJECT/JITE

Due Date: 04.10.2019, 4:00pm

Technical Bid opening meeting on Due Date: 04.10.2019, 4:30pm

Dear Sir/Madam,

On behalf of the Indian Institute of Technology Madras, offers are invited for the supply of **“Inverted Fluorescence Microscope”** conforming to the specifications given in **(Annexure-I)**:

Instructions to the Bidder

- I. **Preparation of Bids:** - The Limited tenders should be submitted under two-bid system (i.e.) Technical bid and Financial bid.
- II. **Delivery of the tender:** - The tender shall be sent to the below-mentioned addresses either by post or by courier so as to reach the following address before the due date and time specified in our Schedule:
Prof. Jitendra Sangwai,
Department of Ocean Engineering,
IIT Madras
Chennai - 600 036.
- III. **Opening of the tender:** - The offer/Bids will be opened by a committee duly constituted for this purpose. The technical bids will be opened first and it will be examined by a technical committee which will decide the suitability of the bid as per our specifications and requirements. The bidders will be invited for opening of Technical bids. In respect of opening of financial bid, those bidders who are technically qualified only will be called for.
- IV. **Prices:** - The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges to **Department of Ocean Engineering.**

The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However the percentage of tax & duties should be clearly indicated. The price should be quoted without custom duty and excise duty, since I.I.T. Madras is exempt from payment of excise duty, and the custom duty will be paid at concessional rate against duty

exemption certificate. In case of import supply, the price should be quoted on EX-WORKS and CIP basis indicating the mode of shipment.

- V. **Agency Commission:** - Agency commission, if any, will be paid to the Indian agents in Rupees on receipt of the equipment and after satisfactory installation. Agency Commission will not be paid in foreign currency under any circumstances. The tenderer should indicate the percentage of agency commission to be paid to the Indian agent. The foreign Principal should indicate about the percentage of payment and it should be included in the originally quoted basic price, if any.
- VI. **Terms of Delivery:** - The item should be supplied to our Departments as per Purchase Order. In case of import supply, the item should be delivered at the cost of the supplier to our Institution. The Installation/Commissioning should be completed as specified in our important conditions.
- VII. **Technical Bid Opening:** The technical bid will be opened on **04.10.2019; 4:30pm** at the Department of Ocean Engineering, IIT Madras and the financial bids of those tenders who are technically qualified will be opened at a later date under intimation to them.
- VIII. IIT Madras reserves the full right to accept / reject any tender at stage without assigning any reason.

Yours sincerely,

Prof. Jitendra Sangwai,
Department of Ocean Engineering,
IIT Madras
Chennai - 600 036.

SCHEDULE

Important Conditions of the tender

1. The due date for the submission of the tender is **04.10.2019, 4:00pm.**
The offers / bids should be submitted in two bids systems (i.e.) Technical bid and financial bid. The Technical bid should consist of all technical details / specifications only. The Financial bid should indicate item-wise price for each item and it should contain all Commercial Terms and Conditions including Taxes, transportation, packing & forwarding, installation, guarantee, payment terms, pricing terms etc. The Technical bid and financial bid should be put in separate covers and sealed. Both the sealed covers should be put in a bigger cover. The Limited Tender for supply of "**Inverted Fluorescence Microscope**" should be written on the left side of the Outer bigger cover and sealed.
2. **Indian Agent:** If an Indian agent is involved, the following documents must be enclosed:
Foreign principal's proforma invoice indicating the commission payable to the Indian Agent and nature of after-sales service to be rendered by the Indian Agent.
 - ✓ Copy of the agency agreement with the foreign principal and the precise relationship between them and their mutual interest in the business.
3. The offer/bids should be sent only for a machine that is available in the market and supplied to a number of customers. A list of customers in India and abroad with details must accompany the quotations. Quotations for a prototype machine will not be accepted.
4. Original catalogue (not any photocopy) of the quoted model duly signed by the principals must accompany the quotation in the Technical bid. No prices should ever be included in the Technical bid.
5. Compliance or Confirmation report with reference to the specifications and other terms & conditions should also be obtained from the principal.
6. **Validity:** Validity of Quotation not less than 90 days from the due date of tender.
7. **Delivery Schedule:** - The tenderer should indicate clearly the time required for delivery of the item. In case there is any deviation in the delivery schedule, liquidated damages clause will be enforced or penalty for the delayed supply period will be levied.
8. **Risk Purchase Clause:** - In the event of failure of supply of the item/equipment within the stipulated delivery schedule, the purchaser has all the right to purchase the item/equipment from other sources on the total risk of the supplier under risk purchase clause.

9. **Payment:** -

- I. No Advance payment will be made for Indigenous purchase. However 90% Payment against Delivery and 10% after installation are agreed to wherever the installation is involved. In case of import supplies the payment will be made only through 100% Letter of Credit i.e. (90% payment will be released against shipping documents and 10% after successful installation wherever the installation is being done).
- II. **Advance Payment:** - No advance payment is generally admissible. In case of specific percentage of advance payment is required, the Foreign Vendor has to submit a Bank Guarantee equal to the amount of advance payment and it should be routed through the Beneficiary Bank to the end user Bank. Otherwise, the Indian Agent of the foreign vendor has to submit a Bank Guarantee through a Nationalized Bank of India.

10. **Late offer:** - The offers received after the due date and time will not be considered. The Institute shall not be responsible for the late receipt of Tender on account of Postal, Courier or any other delay.

11. **Acceptance and Rejection:** - I.I.T. Madras has the right to accept the whole or any part of the Tender or portion of the quantity offered or reject it in full without assigning any reason.

12. **Do not quote the optional items or additional items unless otherwise mentioned in the Tender documents / Specifications.**

13. **Disputes and Jurisdiction:** -

- a. **Settlement of Disputes:** Any dispute, controversy or claim arising out of or in connection with this PO including any question regarding its existence, validity, breach or termination, shall in the first instance be attempted to be resolved amicably by both the Parties. If attempts for such amicable resolution fails or no decision is reached within 30 days whichever is earlier, then such disputes shall be settled by arbitration in accordance with the Arbitration and Conciliation Act, 1996. Unless the Parties agree on a sole arbitrator, within 30 days from the receipt of a written request by one Party from the other Party to so agree, the arbitral panel shall comprise of three arbitrators. In that event, the supplier will nominate one arbitrator and the Project Coordinator of IITM shall nominate one arbitrator. The Dean IC&SR will nominate the Presiding Arbitrator of the arbitral tribunal. The arbitration proceedings shall be carried out in English language. The cost of arbitration and fees of the arbitrator(s) shall be shared equally by the Parties. The seat of arbitration shall be at IC&SR IIT Madras, Chennai..
- b. **The Applicable Law:** This Purchase Order shall be construed, interpreted and governed by the Laws of India, Court at Chennai shall have exclusive jurisdiction subject to the arbitration clause.
- c. Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Chennai in Tamil Nadu.

14. All Amendments, time extension, clarifications etc., will be uploaded on the website only and will not be published in newspapers. Bidders should regularly visit the above website to keep themselves updated. No extension in the bid due date/ time shall be considered on account of delay in receipt of any document by mail.

Acknowledgement: - It is hereby acknowledged that the tenderer has gone through all the conditions mentioned above and agrees to abide by them.

SIGNATURE OF TENDERER
ALONG WITH SEAL OF THE COMPANY WITH DATE

Technical Specifications for Inverted Fluorescence Microscope:

Sl. No.	Component	Specification
1	STAGE	X-Y Mechanical stage with holder: 35mm disc, glass slide with multi-well plate holder that can be inserted in incubator.
2	CONDENSER	Ultra long working distance of 70mm or higher range. It should be tiltable. Suitable for bright phase and phase contrast. Mid long way distance with 6 position turrets. Phase contrast ring for 10X, 20X and 40X with slit diameter of 45mm.
3	OBJECTIVE	High numerical aperture objective suitable for bright field/fluorescence. Plan achromat 10X phase objective (N.A. 0.25 or better) W.D: 10mm. Long working distance plan achromat phase contrast, 20X (N.A 0.4 or better) W.D: 3-4mm. Long working distance plan flour objective 40X phase with correction collar & fluorescence. Plan semi-apochromat objective 60X with oil (N.A 1.35 or higher UV-IR Corrected).
4	FLUORESCENCE LIGHT SOURCE	Liquid light guide adopter, Liquid light guide (1.5m). Hours of life time >1200hrs.
5	FLUORESCENCE MODULE	High transmission UV, Blue & Green excitation with 6 or 8 positions. The filters should be easily insertable and removable in the reflector by Push & Click method.
6	COLOR COOL CAMERA (CMOS/CCD)	20 megapixels, Resolution: Minimum 1800 X 1200. Peltier device cooling: 10°C less than the ambient temperature. Color filter RGB Bayer: 12 bit or higher of each for RBG. Frame per second: 10 to 25 fps.

Sl. No.	Component	Specification
7	INTERMEDIATE MAGNIFICATION CHANGER (3 position)	1X 1.5X 2X
8	LICENSE VERSION IMAGE ANALYSIS SOFTWARE	Can able to calculate volume of the image in the shape of circle, ellipse, polygon, any uneven shape . The software should be compactable with camera. Installation Disc DVD, install manual.
9	USER MANNUAL	User guide (operating and service) with original catalog.
10	MISCLLANEOUS	Dust cover, all wires, cords, connectors and standard accessories needed for proper functioning of the microscope
11	COMPUTER	Intel core i7 processor, suitable mother board, DVD writer, 8GB RAM, 500GB HDD, Graphics Card 1GB VRAM, 22" TFT monitor, Key board, Mouse, Window 10 operating system, Fire wire port. (preferably laptop).
12	BINOCULAR	10X fill up view 22mm.
13	FRAME	Inverted microscope frame with two deck/two tier system. Co-axial course and fine focus. Light intensity and mirror-indicator.
(OPTIONAL)		
14	Motorized	Should have provision for motorized objective
15	Installation	Minimum of three installation should have done during last one year.

Terms and condition:

1. A complete warranty for 3 years after installation. Add rate contracted spares for a total of three years. On-site training for microscope usage of multiple users.
2. The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, custom duty, octroi, local taxes if any should be borne by the beneficiary or his agent.
3. The warranty on the associated software should cover providing of upgraded version/s, if any, released during the warranty period free of cost.
4. The vendor must have to arrange for all the testing equipment & tools required for installation. The principal vendor must have a local logistics support by maintaining a local spares depot in India.
5. Bidder information should be provided as per the **annexure “B”**.
6. **If required specification does not meet, should mention clearly in the quotation in the same format of specification provided by us.**
7. Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later.
8. The deliveries & installation must be completed **within 2 Months** after placement of purchase order.

Reasonability of prices:

1. Please quote best reasonable price applicable for Premier educational and research institution.
2. The party must give details of identical or similar equipment, if any, supplied to any IITS/IISERS/ CSIR lab during last three years along with the final price paid and Performance certificate from them. Format is provided in **annexure “C”**.

ANNEXURE – B

Bidder information form

Company Name: _____

Registration Number: _____

Registered Address: _____

City: _____

Postal Code: _____

Company's Establishment Year: _____

Company's Legal Status (tick on appropriate option):

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others

CONTACT DETAILS

Contact Name: _____

Email Id: _____

Designation: _____

Phone No :(_____) _____

Mobile No: _____

BANK DETAILS

Name of Beneficiary: _____

A/c. No. CC/CD/SB/OD: _____

Name of Bank: _____

IFSC NO. (Bank): _____

Branch Address and Branch Code: _____

Other Details

Vendor's PAN No. _____

Vendor's CST No/LST No/WCT No/TIN No: _____

ANNEXURE – C

Name of the Firm:

Order placed (Full address of purchaser)	Order no. and date	Item name	Value of order	Date of completion of delivery as per contract	Date of actual completion of delivery	Has the equipment been installed satisfactorily? (Attach a certificate from the Purchaser/ Consigner)	Contact Person along with Telephone no., Fax no. and email Address
1							
2							

Signature and Seal of the Manufacturer/ bidder