

INDIAN INSTITUTE OF TECHNOLOGY MADRAS, CHENNAI – 600 036
Office of Dean Students

MINUTES OF THE PRE BID MEETING WITH BIDDERS

Name of work	Establishment, Operation, Maintenance and Comprehensive Management of 24*7 Veg Restaurant/ Non-Veg Restaurant / <i>Chaat</i> Shop in the Hostel Zone of IIT Madras.
Reference	CMGFS/2/2019 dated 06.06.2019.
Date of meeting	10.6.2019 @ 4.00 PM.
Venue	Conference Hall, O/o Dean Students

Members present:

IIT MADRAS	BIDDERS
1. Prof. Palaniappan Ramu 2. Prof. Sudarshan P 3. Prof. Murthy HSN 4. Mr. Sudhakar Rao Pujari, DR (Students) 5. Mr. Venkata Vamsi Nanimela, HAS 6. Mr. Kushal, SGS	1. M/s Desi Tadka 2. M/s John Peter Catering 3. M/s CTNCT 4. M/s Sri Vinayaka Caterer 5. M/s CHEF & CHEF

The Chairman welcomed all the members. The following points were raised by the bidders, clarifications given are indicated against each.

Issues raised	Clarification issued
How are the maintenance and miscellaneous charges payable in respect of common area?	It is clarified that maintenance and miscellaneous charges for the common area would be decided by the CMGFS in consultation with all the vendors.
What are the details to be specified on the envelopes and whether it is necessary to specify the details on all the envelopes?	It is clarified that the details to be specified on the envelopes is mentioned in the tender document and that these details need to be specified on all the envelopes.

<p>At Page No. 4, it is mentioned that self-attested residence proof along with the copy of the Aadhaar card should be enclosed. Can the aadhaar card be attested and submitted as self-attested residence proof?</p>	<p>It is clarified that aadhaar card can be self-attested and submitted as self-attested residence proof.</p>
<p>What is the cost of unit price of electricity charged?</p>	<p>It is clarified that the electricity charges would be levied as per the prevailing TNEB rate. If the charges are revised by TNEB, then the revised rates would be made applicable.</p>
<p>What are the various modes of digital payments? Whether it is mandatory that payment is made only through digital mode?</p>	<p>It is clarified that the Institute promotes only cashless transaction. The modes of digital payment to be adopted can be decided through mutual consent by the vendor and CMGFS.</p>
<p>What are the business hours?</p>	<p>It is clarified that the business hours are as mentioned in the tender document. However, as the name suggests the veg restaurant will be operational 24*7.</p>
<p>The page Nos. in the index does not tally with the page Nos. mentioned in the tender document uploaded.</p>	<p>A revised index is appended below</p>

Revised Index

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The above minutes of meeting will become part of the agreement. Apart from the above, terms and conditions specified in the Tender document will remain unchanged. The bidders are requested to download the minutes of pre-bid meeting from the website <http://tenders.iitm.ac.in>.

(Palaniappan Ramu)
Chairman