

	<p>Hkkjrh; izkS ksfxdh laLFkku enzkl psUuS 600 036 INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036 HkaMkj ,oa Ø; vuqHkkx STORES & PURCHASE SECTION Email: adstores@iitm.ac.in nwjHkk"K% ¼044½ 2257 8285@8286@8287@8288 QSDI% ¼044½ 2257 8292 Telephone : (044) 2257 8285/8286/8287/8288 FAX: (044) 2257 8292</p>	
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A.V.SUDARSANAM

ASST. REGISTRAR(S&P)

SPS/2013/RC/PHOTOCOPYING PAPERS

DATED: 01-03-2013

DUE DATE: 15-03-2013

To

Sirs,

Sub: Rate Contract for the supply of J.K., Bilt Image, HP, Modi & TNPL Photocopying papers for the period from 01.04.2013 to 31.03.2014 – Reg.

We would like to enter in to Rate Contract for the supply of **A4 & A3 Photocopying paper with 75 GSM and 80 GSM** for the following brands for the period from 01.04.2013 to 31.03.2014.

1. J.K. Photocopying paper
2. Bilt Image Copier
3. Bilt Copy Power
4. Bilt Premium paper
5. TNPL Photocopying paper
6. Modi MX Challenger Photocopying paper
7. Modi MX Spectrum Photocopying paper
8. Modi MX 75 Photocopying paper
9. Modi Unicopy Photocopying paper
10. Modi Mx Excell Photocopying paper
11. ITC Photocopying paper
12. MX Trust Photocopying paper
13. HP Paper
14. Colour Paper – A4-75 GSM (Blue, Pink, Yellow & Green)

You are requested to submit your offer on or before 15-03-2013 at 5.00 p.m.

The Quotation duly sealed and super-scribed on the envelope with the Enquiry No, & Due Date should be addressed to the undersigned so as to reach the undersigned on or before the date stipulated above.

The above details are also available at www.iitm.ac.in under the link tender notice.

Terms & Conditions.

1. Price:
 - a. The prices given in the quotation should be Firm No price revision during the contract period is acceptable.
 - b. In case of any reduction of paper price which is brought about due to Government decision etc., the same amount of reduction should be extended to the institute by the supplier.
2. **Period of Rate Contract from 01-04-2013 to 31-03-2014.**
3. **Taxes etc.: Rate quoted should be an all inclusive prices Percentage of Tax added may be indicated clearly. If the inclusive price is not given we will treat your rate as inclusive rate and comparison be made accordingly.** If there is any change in tax rates by Govt. it will be automatically applicable to your Rate Contract also.
4. **Placement: Orders will be placed on piece meal basis depending upon the actual requirements of the Departments and the same to be executed within 7 days.**
5. Delivery: FREE Delivery through your Stockiest.
6. Payments: Payment will be arranged within 30 days from the date of supply.
7. **Sample papers should be sent along with Quotation. Quotation without samples will not be considered.**
8. **The rate should be quoted on per ream basis only otherwise your quotation will be rejected.**

Kindly acknowledge the receipt of this letter.

Thanking You,

Yours faithfully,

ASST. REGISTRAR (S&P)