



Indian Institute of Technology Madras  
Chennai-600 036  
Department of Civil Engineering

Ref No: Chairs/Palakkad

dated 06 -05-2015

To

DUE DATE: 14.05.2015

Sir/Madam,

1. On behalf of Indian Institute of Technology, Palakkad, Quotations are invited **for supply of Metal chairs without arms confirming to the specifications given in the Annexure.**
2. Instructions to the Bidder:
  - i. Preparation of Bids: The quotation should be submitted under the two-bid system (i.e) Technical Bid and Financial Bid in separate envelopes.\_
  - ii) Delivery of the quotation: The quotation shall be sent to the Convener, BTCM Office, Department of Civil Engineering, Indian Institute of Technology, Chennai-600 036 so as to reach on or before the due date.
  - iii) The quotation should be valid for 60 (Sixty days) from the due date.
  - iv) Opening of the Quotation: The offer/Bids will be opened by the Exclusive Purchase Committee duly constituted for this purpose. The Technical bids will be opened and will be examined by the Technical Committee, which will decide the suitability of the bid as per the specifications and requirements. The Financial offers/bids will be opened only for the bidders who meet all technical requirements along with samples of furniture.
  - v) The price should be quoted per unit and packing and delivery charges should be indicated separately for each item. The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However, the percentage of tax and duties as on date should be clearly indicated.
  - vi) The price should be quoted without Customs duty and Excise duty, since IIT Madras exempt from payment of Excise duty and the Customs duty which will be paid at a concessional rate against duty exemption certificate.
3. Terms of Delivery: The item should be supplied to the Temporary campus- IIT PALAKKAD on or before 30th June 2015


Yours sincerely

  
(CONVENER)

## SCHEDULE

### Important Conditions:

1. The due date for submission of the quotation is 14.05.2015 at 3.00 p.m.
2. The offers/bids should be submitted in two bid systems, i.e. Technical bid and Financial bid. The Technical bid should consist of all technical details along with commercial terms and conditions. No prices should be included in the Technical bid. Financial bids should indicate item-wise prices for the items mentioned in the technical bid. The Technical bid and the Financial bid should be put in separate covers and sealed. Both the sealed covers should be put into a bigger cover.
3. The offers/bids should be sent only for the furniture that is manufactured by the bidder and that has already been supplied to a number of customers. A list of customers in India with details for contacting them and possibly inspecting the furniture, must accompany the quotation.
4. Delivery Schedule: The quotation should indicate clearly when delivery and installation will be made, not later than 30<sup>th</sup> June 2015. In case there is any deviation in the delivery schedule, liquidated damages may be enforced or penalty for the delayed supply period may be levied.
5. Payment: No Advance payment will be made.
6. Warranty/Guarantee: The offer should clearly specify the warranty or guarantee period for the equipment.
7. Late offer: The quotations received after the due date will not be considered.
8. Acceptance and Rejection: IIT Madras has the right to accept the whole or any part of the Quotation or portion of the quantity offered or reject it in full without assigning any reasons.

  
SIGNATURE OF THE CONVENER

## **Metal Perforated Chair without arm** (as per picture) 150 Nos

- Steel frame leg with 1" round CR pipe of thickness 16G.
- Outer diameter of the cross pipe/support pipe should be 0.25"(there should be 4 straight support & 2 curved supports).
- The perforated back rest should have curved steel plate & should be supported by 2 curved pipes.
- The seat & back rest should be made from perforated steel sheet with thickness 18G
- The perforated seat should have curvature for better comfort.
- All steel components need to be given acid wash, anticorrosive treatment prior to powder coating. Companies for steel components must be T.I, Tata and Apollo.
- All steel components should be powder coated with thickness 60 to 70  $\mu\text{m}$ .
- All bushes/levelers of high quality nylon or other appropriate material with high impact & vibration resistance.
- The specifications of materials used should be provided as per drawing. Better value elements can be added to the furniture sample, if appropriate.
- The samples should be delivered on 14.5.2015 along with quotation which will be tested for strength, breakage, quality of materials & adherence to specifications mentioned.



➤ Metal Perforated Chair without arm - 150 Nos



*C. P. Indira*

## Financial bid for furniture for the IIT Palakkad Temporary Campus

No.	Item	Nos.	Unit cost in Rs.
1a	Metal perforated chairs(without arm rest) – Steel chair made with perforated steel plate.	150	
1b	Packing, transportation, assembly and installation of 150 metal perforated chairs( <del>item 5</del> ) in the IIT Palakkad Temporary Campus		

*C. P. Indu*