MINUTES OF THE PRE-BID MEETING FOR "OPERATING A CAMPUS CAFE TO PROVIDE FOOD AND BEVERAGES IN THE GROUND FLOOR OF IITM CAMPUS CAFE BUILDING" HELD ON 16.12.2022 (Tuesday) AT 3.00 P.M. THROUGH GOOGLE MEET

Tender No. IITM/SPS/Campus Cafe/013/2022-23/SPL

Tender was floated on 09.12.2022 for "OPERATING A CAMPUS CAFE TO PROVIDE FOOD AND BEVERAGES IN THE GROUND FLOOR OF IITM CAMPUS CAFE BUILDING". The pre-bid meeting was held on 16.12.2022 (Friday) at 3.00 pm via Google Meet.

The Chairman welcomed the Committee members and the representatives from the following four firms who have participated in the pre-bid meeting, namely:

- 1. Mr. Suhin Shangar, M/s. Hotel Ananda
- 2. Mr. V. Vijayakumar, AR EN AR Caterers
- 3. Mr. K. Senthilkumar, M/s. Vajra Catering and Hospitality Services Pvt. Ltd.
- 4. Mr. N. Chockalingam, Aravind Catering

The queries raised	by above re	presentatives are	detailed below.
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Sl.	Name of	Queries raised by the bidders	Tender Committee Response
No.	the firm		
1.		Whether the bidder has to be available for the tender opening?	The bidders will not be entertained to participate in the opening of bid, since the tender is e-tender.
2.	M/s. Aravind Catering, Trichy	Eligibility criteria: Aggregate turnover of Rs. 3 crores requested by you in the last 3 financial years ie. 2019- 20, 2020-21, and 2021-22. Due to pandemic Govt. Offices, business establishments, institutions etc. were closed during 2019-20, and 2020-21 period. Hence it is difficult to meet your requirement. Request you to modify it to aggregate turnover of Rs 3 crores on any 3 financial years in the last 5 years, ie. from 2017-18 to 2021-22 as NIT-Trichy notification no. NITT/SC/Restaurant/2022/04 dt.29.11.2022.	Corrigendum will be issued as: The firm must have an aggregate turnover of at least Rs. 3 Crores in the last five financial years 2017-18 , 2018-19 , 2019-20 , 2020-21 and 2021-22 (Should enclose the audited financial statement signed by the Charted Accountant).
3.		Corrigendum/Addendum: Submission of tender is restricted through CPP and the same will open from 21.12.2022. Request you to publish the above before 21.12.2022.	If any Corrigendum / Addendum is required, it will be floated in CPPP before the opening date of bid submission i.e. 21.12.2022.
4.		Whether the above have to be submitted along with the tender document or not?	All the relevant documents have to be submitted along with the tender document as per tender clause E in pg. No. 3 of 34.
5.		We have remitted an EMD by NEFT for Rs. 20,000/- on 19.10.2022 based on your Tender dated 30.09.2022 "Tender No. IITM/SPS/Campus Cafe/008/2022- 23. Whether it is enough or we have to make another EMD for this Tender. We request you to confirm the same by return mail.	This can be retained for this tender. Please mention the NEFT Transaction No. at the time of submitting the bid document.

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		Pvt. Ltd.	Can it be considered for reducing?	

During the Pre-bid meeting, the above queries were clarified by the Committee to the prospective bidders and necessary corrigendum will be issued for Sl. No.2.

Sd/-Committee Chairman