

INDIAN INSTITUTE OF TECHNOLOGY MADRAS  
ENGINEERING UNIT

MINUTES OF THE PRE BID MEETING WITH CONTRACTORS

**Name of work** : Painting the Interior rooms at Godavari and Alakananda Hostels.

**Reference** : T.No 28 / 2013-14 / Civil

**Date of meeting:** 13.08.2013 at 10:30 AM

**Venue:** Engineering Unit Conference room, Administrative Building 3<sup>rd</sup> floor

**Members Present:**

IIT MADRAS	CONTRACTORS
Er.L.Venkataraman, Executive Engineer (Civil) Er.P.Soundararaj, Consultant(Electrical) Dr.M.Ramachandran, EE,i/c (Civil) Er.N.R.Vineetha, AEE(HZ) Er.Ajay Krishnan, JE(HZ) Er. A. Siva Kumar, JE (DB)	Mr..M.V.K.Pandian, M/s Spectrum Decors Mr.A.Rengarajan,M/s M.Musthafa contractor. Mr.M.Subaiah, Contractor, Mr.Maria Innisai Muthu, M/s Prabhu Painting Works

The following points were discussed and the decisions taken against each.

S No	Points raised	Clarification sought
1	<b>Cover 2 /page 80/ Item No 2</b>  It is mentioned that, "Interior painting without primer" but After thorough scrapping, it is required to apply primer.	It is cleared that the existing walls were already painted with emulsion only, Hence <b>"application of primer is not required"</b> .
2	The rate quoted in the bill of quantities shall be exclusive of service tax. The service tax at the applicable rate shall be withheld from each Running Account bill. The EMD and Security deposit will be refunded only after the required service tax is paid to the Department of Revenue (Service Tax) and the receipt produced.	

The above minutes of meeting will become part of the agreement.

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Executive Engineer (Civil) i/c

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Executive Engineer (Civil)