


INVITATION FOR BID

For and on behalf of IC & SR, IIT Madras, sealed tenders are invited for the following work being executed by IIT Madras:-

1)	Description:	“Making and supplying card board model (3D Printed display model) of Proposed detail model of Infrastructure Development for 95 Acres OTR Diglipur”
2)	Specification No.	OE/DIGLIPUR/2017/6
3)	Earnest Money Deposit:	Waived
4)	Last date for Submission of Bid:	16.00 Hrs. IST on 01.02.2018
5)	Date & Place of Opening of Tender (Techno commercial bid):	16.15 Hrs. IST on 01.02.2018 Rm.005, Ground Floor, Department of Ocean Engineering, IIT Madras, Chennai 600036 If the due date happens to be a holiday, the tender will be received & opened on the next working day.
6)	Validity of offer:	60 days from the date of opening.
7)	Method of submission of tender:	Single cover system
8)	Clarification to be obtained from:	Prof. K. Murali The Project Coordinator Department of Ocean Engineering IIT Madras, CHENNAI - 600 036 TAMIL NADU Phone no.: 044- 2257 4816 Email: murali@iitm.ac.in dr.murali.iitm@gmail.com
9)	Tender Inviting Authority:	The Dean, IC & SR IIT, Madras, Chennai – 600 036 Telephone No: (91) (44) 2257 8061 Fax No: (91) (44) 2257 0545 

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SECTION - I
INSTRUCTION TO BIDDERS

1.1 General:

Separate sealed competitive bid under "Single cover system" is invited for the following works.

1.2 Scope of work:

The scope of the study shall include:

"Making and supplying card board model (3D Printed display model) of Proposed detail model of Infrastructure Development for 95 acres at OTR Diglipur"

(Detailed scope of work as mentioned under Section-III of this specification).

1.2.1 Specification No : OE/DIGLIPUR/2017/6.

1.2.2 Cost of Tender Specification : Waived

1.3 EARNEST MONEY DEPOSIT (EMD): Waived

1.4 Schedules for Receipt and Opening of Bid:

a) Last date and time for receipt of bids : **16.00 Hrs. IST on 01.02.2018**

b) Date and time for opening of bids : **16.15 Hrs. IST on 01.02.2018**

(Techno-Commercial Bids)

1.5 Submission of Tender:

Tender should be furnished in sealed cover, super-scribed as "Making and supplying card board model (3D Printed display model) of proposed detail model of Infrastructure Development for 95 acres at OTR Diglipur"

The offer should be addressed to:

Prof. K. Murali
The Project Coordinator
Department of Ocean Engineering
IIT Madras, CHENNAI - 600 036, TAMIL NADU

and if handed over in person, the same shall be handed over to **Rm.005, Department of Ocean Engineering, IIT Madras** on or before the due date and time specified above.



1.5.1

The Bidders have the option of sending the bid by Registered post, Courier or submitting the bid in person, so as to ensure that the bids are received in the specified office of the Purchaser, by the date and time indicated in the Sl.No.1.5 above. Bids submitted by Telex/ Fax/ Telegram/e-mail etc. will not be accepted.

1.6 Opening of Tender

The tenders will be opened at **Rm.005, Ground Floor, Department of Ocean Engineering, IIT Madras** on the due date and time prescribed in the presence of such of those tenderers who may desire to be present. If the due date for tender opening happens to be a holiday, the tenders will be opened on the next working day.

The individuals attending the opening of tenders should be duly authorized by the participating firms in the tender.

If the tenderer has any doubt about the meaning of any portion of this specification, he may address the Tender Inviting authority which should reach at least one week before opening of this tender. Any clarification received after this date will not be entertained.

1.7 Tender Inviting Authority

The Dean, IC & SR

IIT, Madras,

Chennai – 600 036

Telephone No : (91) (44) 2257 8061

Fax No : (91) (44) 2257 0545



SECTION - II

COMMERCIAL AND TECHNICAL CONDITIONS

2.1 GENERAL

The scope of services shall be as detailed in Section - III of this specification.

2.2 LOCATION

Diglipur is the largest town of North Andaman Island, in the Andaman Archipelago, India. The city is located on the southern side of Aerial Bay, at 43 metres (141 feet) above sea level, 290 kilometres (180 miles) north of Port Blair. It is crossed by the Kalpong River, the only river of the Andaman islands. Saddle Peak, the highest point in the archipelago,[1]lies about 10 km to the south.



Fig:1- Location of OTR Diglipur.

2.3 COMPLETENESS OF TENDER

The tender should be complete in all aspects. The tenderer shall furnish all relevant details called for in the specification with supporting documents wherever required for considerations by IC & SR. The tenders not containing the complete details as requested in the specification are liable for rejection.

2.4 PRICE

Tenderers shall quote FIRM Price only.

2.5 VALIDITY OF TENDERS

Tenders should be valid for acceptance for a period of at least **Sixty (60) days** from the date of tender opening. In case any bidder quotes a lower validity period than that called for, his offer shall be liable for rejection. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of the validity. The request and response thereto shall be made in writing (including fax or telex).

2.6 PAYMENT TERMS:-

- a. Payment against delivery,
- b. Before making payment necessary inspection will be done by the IITM authorities and if any changes are required it should be carried out. The said model should be properly packed in a good wooden box to carry the same through Air.

2.7 MODE OF PAYMENT

Payment will be made by Cheque / Bank transfer on any one of the commercial banks or their branches in India as may be decided by IC & SR from time to time. Offers agreeing to the above terms of payment will be preferred. IC & SR may reject the offers with other terms of payment.

2.8 TAXES

The price quoted shall be firm and shall be inclusive of all statutory levies and taxes including GST. Necessary income tax will be deducted at source on each bill as per the regulations in force. If the Institution is exempted from payment of income tax, the documentary evidence for the same has to be furnished.



2.9 JURISDICTION FOR LEGAL PROCEEDINGS

No suit or any proceedings in regard to any matter arising in any respect under this contract shall be instituted in a Court Save in the City Civil Court of Chennai or the Courts of Small Causes at Chennai. It is agreed that no other courts shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within their jurisdiction. In case any part of cause of action arises within the jurisdiction of any of the courts in Tamil Nadu and not in the courts in the Chennai City, it is agreed to between the parties that such suits or proceedings shall be instituted in a court within Tamil Nadu and no other court outside Tamil Nadu shall have jurisdiction, even though any part of the cause of action might arise within the jurisdiction of such courts.

The bidders shall furnish an undertaking in a non-judicial stamp paper of value Rs.100/- agreeing to the above condition as per schedule furnished in Annexure-I.

2.10 ARBITRATION

Arbitration is not applicable to this contract.

2.11 SPECIAL CONDITIONS

The tenderers should clearly indicate their acceptance or otherwise to the following terms and conditions.

1. Specific acceptance of Board's terms of payment.
2. Board's terms of Liquidated damages for delay in completion of work.
3. Validity of tender.

If no indication is given by the tenderer in his offer, it is presumed that the tenderer is agreeable to the terms and conditions of IC & SR mentioned in the specification.

All information in the bid shall be in ENGLISH only. All corrections, over typing etc. in the tender should be attested.

Tenderers are advised to post sufficiently early so as to ensure that the tenders reach this office in time. Tenders though posted in time but delayed in transit by post will not be considered, if received after the due date and time.



2.12 EXPERIENCE (COMPULSORY)

Tenderers should have done (3D printed Display Model) for any Government/ PSUs / Govt. Undertaking at least this type of two models in a year. (Copy of the necessary work order / Purchase order / completion report has to be produced along with this tender.

2.13 DEVIATIONS IN TENDER

Offers which conform to the specification without any deviation will be preferred. If the tenderer wants to deviate from any of the terms and conditions, the same shall be mentioned clearly.

2.14 IC & SR BOARD RESERVES THE RIGHT

- a) To reject any or all the tenders without assigning any reasons thereof.
- b) To relax or waive any of the conditions stipulated in the tender specification as deemed necessary in the best interest of the project for good and sufficient reasons.
- c) To revise the quantum of works/completion period of work of any or all the items covered by this enquiry during the pendency of contract and to terminate the contract in between the agreed stipulated period.

2.15 EVALUATION AND COMPARISON OF TENDER OFFERS

- a) The evaluation of the Tender will be done as per IIT Madras guidelines IC & SR.
- b) The evaluation shall include contract value of works with applicable sales/service tax, etc.,
- c) In case of discrepancy between the prices quoted in words and in figures, the lower of the two shall be considered.



SECTION - III

TECHNICAL SPECIFICATION

1. SCOPE OF SERVICE

1.1. SCOPE OF WORK

The scope of the study shall include

“Making and supplying card board model (3D Printed display model) of Proposed detail model of Infrastructure Development for 95 acres at OTR Diglipur” (The model could fit in a room with moving space the size of the model will be above 7 x 8 ft). Showing all the following existing & Proposed features,

Base board made of best quality hard wood frame with commercial plywood and Acrylic sheet cover, Wooden box, Materials like contour, trees, EB posts, etc.

1. 3 D Printed display model for 95 acres to make Acrylic model on a scale 1: 600 (7'.0" x 6'.0")
2. Contours (1 m interval) with TBM, PBM etc.
3. Trees to be retained
4. Water Bodies, nallahs, Swampy areas etc.
5. Existing buildings, Runways, Pavements, Electric Poles, Septic tanks, drainage line etc.
6. Existing roads, retaining wall and compound walls
7. Proposed infrastructure with all associated services



ANNEXURE-I

**UNDERTAKING TOWARDS JURISDICTION FOR
LEGAL PROCEEDINGS
(NON JUDICIAL STAMP PAPER VALUE RS.100/-)**

This undertaking executed at..... on this
(Date)..... (Month) Two thousand and by M/s
Registered under Companies Act, 1956 having its registered office at
..... hereinafter called the contractor (which
expression shall where the context so admits mean and include its successors in office
and in favour of Indian Institute of Technology Madras, Chennai- 600 0363 herein after
called the purchaser (which expression shall where the context so admits means and
includes its successors if Office and assigns).

WHEREAS a contract for the supply ofhas been awarded in favour
of the contractor under the Purchase order No.....dated.....

AND WHEREAS in accordance with the terms of the above Purchase order, the contractor
has to furnish un undertaking to the effect that no suit or any proceedings in regard to
any matter arising in any respect under this contract shall be instituted in any matter in
any respect under this contract shall be instituted in any court other than in the High
court, Madras of District court at or Sub-court ator at the
District Munsiff court at as the case may be.

IN CONSIDERATION of the Board having agreed to accept the undertaking the contractor
hereby undertakes that no suit or any proceedings in regard to any matter arising in
respect of this contract shall be instituted in any court, save in the High court , Madras
or District court at.....or sub court at Or at the District Munsiff
court atas the case may be it is agreed that no other court shall have
jurisdiction to entertain any suit or proceedings, even though , part of the cause of action
might arise within their jurisdiction. In case any part of the cause of action might arise
within the jurisdiction of any other Courts in Tamil Nadu and rest within the jurisdiction
of Courts outside the State of Tamil Nadu , then it is agreed to between the parties that
such suits on proceedings shall be instituted in a court within the State of Tamil Nadu
and no other Court outside the State of Tamil Nadu shall have jurisdiction.



