

	<p style="text-align: center;">भारतीय प्रौद्योगिकी संस्थान मद्रास चेन्नै 600 036 INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036 भंडार एवं क्रय अनुभाग STORES & PURCHASE SECTION Email: adstores@iitm.ac.in दूरभाष: (044) 2257 8285 / 8286 / 8287 / 8288 फैक्स: (044) 2257 8292 Telephone : (044) 2257 8285/8286/8287/8288 FAX: (044) 2257 8292 GSTIN : 33AAAAI3615G1Z6</p>	
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Tender No. SPG/18-19/Disposal of Scrap Materials/SPL

Dated: 08.11.2018

Due Date: 14.11.18 before 5PM

Disposal of Scrap/Waste Materials in IITM Campus

- 1) Quotations are invited for the Disposal of scrap/waste materials in IITM Campus on “as is where is” basis and the offers/bids should be submitted as per the proforma given in Annexure A in sealed cover within the last date.
- 2) The sealed tender should be superscribed as “**Disposal of scrap/waste materials in IITM Campus**” on the left side of the cover and sealed.
- 3) The contract is for removal of scrap/waste materials in the campus of IITM which are identified on “as is where basis is”.
- 4) The details regarding list of locations of scrap/waste materials will be provided on the day of inspection. It is mandatory that the vendors should inspect the materials to participate in the tender
- 5) The interested bidder may visit IITM campus between 10.00 AM to 3.00 PM on 12.11.18 and obtain the detail of Location from the Stores and Purchase section and inspect the Lot in the presence of staff of Engineering Unit and Stores and Purchase.
- 6) The last date for the submission of tender is 14.11.18 before 5.00 pm
- 7) Work order will be issued to the Highest bidder on 15/11/18.
- 8) The acceptance and payment for the Lot by the Highest bidder should be made within 24 hours of issue of Work Order. If work order confirmation and payment is not made within 24 hours, then the work order will stand cancelled and the work order will be given to the next eligible H2 vendors.
- 9) The entire lots are to be removed within 3 days from the receipt of payment by the successful bidder.
- 10) Loading, Transportation and unloading will be the responsibility of the successful bidder.
- 11) The successful bidder should bring their own vehicle, equipments, tools, safety equipments, manpower and any other materials required to lift the items and to transport the same from various locations in IITM campus.
- 12) Tax and any other levies should be indicated separately in the Annexure- A.
- 13) Every loading will be done after prior intimation.
- 14) The vehicle should enter the campus after obtaining entry gate pass. Gate pass will be issued by concerned department for moving each Lot from IITM campus.
- 15) The removal of scrap/waste material items should be made only in the presence of staff of Engineering Unit/concerned department and Security Section.
- 16) No enquiry of bidder shall be entertained once the material is lifted by them.
- 17) All labour, tools and equipment for loading the items from IIT Madras to buyer`s trucks with all leads, lifts, etc., shall be at the cost of the successful bidder.

- 18) The personnel employed for the disposal action (job) shall strictly obey the Safety Rules in force while working in IIT Madras Chennai
- 19) The job shall be done without damaging the premises / roads / drains / etc. The buyer shall make good the damages, loss, etc., in the event of any occurrence otherwise.
- 20) No animals shall be harmed in the process of removal, failing which penalty will be imposed as per the prevailing rules of IIT Madras and that of the government.
- 21) Taxes as applicable at the time of taking delivery of the items shall be at the cost of buyer.
- 22) The highest bidder will be the awarded with the contract.
- 23) The successful bidder will not be permitted to sort out materials as removable or not. The entire lot which would consist of scrap, waste and condemned materials should be removed as a whole.
- 24) The material shall be collected only in trucks licensed to carry such products.
- 25) No other material other than the items earmarked for removal should be removed from the site.
- 26) IIT Madras, reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. The decision of IIT Madras will be final and binding on the bidder(s). BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
- 27) Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Chennai jurisdiction only.
- 28) In case of two (or) more bidders quoting the same rate, IITM reserves the right to divide / split the order between highest bidders. IITM reserves the right to identify the lots for each bidder and the decision of IITM shall be final and binding on the bidders.
- 29) The tender shall be legible and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. All pages of the tender documents should be signed by the bidder. Unsigned tender document will be summarily rejected. Rates should be written both in words and in figures.
- 30) All payments from the bidder under the contract shall be made in Indian Currency.
- 31) Tenders submitted without fulfilling the above and in contravention to the tender notice are liable to be rejected.
- 32) The Tender Notice and connected Annexures shall form part of the contract.
- 33) The work should not be initiated without an official lifting order.
- 34) Lifting order will be issued only on receipt of total amount of the Lot by the successful bidder in the form of DD/NEFT. DD should be in favour of "The Registrar IIT Madras" payable at Chennai.
- 35) IITM will not be responsible for any loss suffered by the bidder or his men for whatsoever reason.
- 36) Late tenders are liable to be rejected.
- 37) The sealed quotation may be sent to:
The Registrar,
Office of the Registrar,
First Floor, Administration Building,
IIT Madras, Chennai 600 036
contact number: 2257 8287/88

-sd/-
Deputy Registrar (S&P)

Declaration

I have understood the terms and conditions given above and in case the bid is accepted, we shall abide by the terms and conditions as referred above without any further cause or reason.

I / We accept all the terms and conditions contained in IIT Madras tender for “Disposal of Scrap/Waste Materials in IITM Campus” vide Reference No. **SPG/18-19/Disposal of Scrap Materials /SPL**

Signature of the authorized person with Seal of the offer.

Annexure A

Price Bid

S.No.	Description	Amount (in Rs.)
1	Value of scrap materials in in IIT Madras Campus	
	Taxes	
	Total Amount (in Rs.)	

Signature of the tenderer along with seal of the company
with date

Note: Taxes will be applicable as per prevailing rate. The vendor has to pay the value of scrap along with the taxes.