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|  | **Indian Institute of Technology Madras** Computer Centre IIT campus, Chennai:600036, Ph:044-22575996/4975 |

 **Form for Inviting Quotations**

**Ref.No.** **Date:** 11/08/2015

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| CC | ENQ | 2015 | 003 | SPL |

 **Dear Sirs,** **DUE DATE: 24/08/2015 at 3:00 pm**

1. Quotations are invited in duplicate for the various items shown below / overleaf / Enclosed list.
2. The Quotations duly sealed and superscribed on the envelope with the reference No. and due date, should be addressed to the undersigned so as to reach him on or before the due date stipulated above.
3. The Quotations should be valid for sixty days from the due date and the period of delivery required should also be clearly indicated.
4. If the item is under DGS&D Rate contract No. and the price must be mentioned. It may also please be indicated whether the supply can be made direct to us at the Rate contract price (Please note that we are not Direct Demanding Officers). If so please send copy of the RC.
5. Relevant literature pertaining to the items quoted with full specifications (and drawing, if any) should be sent along with the Quotations, wherever applicable. Samples if called for, should be submitted free of charges, and collected back at the supplier’s expenses.
6. Local Firms: Quotations should be for free delivery to this Institute. If quotations for Ex-Go-down delivery charges should be indicated separately.
7. Firms Outside Madras: Quotations should be for F.O.R. Madras. If F.O.R. consignor station, freight charges by passenger train / lorry transport must be indicated. If Ex-Go-down, packing, forwarding and freight charges must be indicated.
8. The rate of sales / General Taxes and the percentage of such other taxes legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done, no claim for Sales / General Taxes will be admitted at any stage and on any ground whatsoever The taxes leviable should take into consideration that we are entitled to have concessional Sales Tax applicable to non Government Educational Institutions run with no profit motive for which a concession. Sales Tax Certificate will be issued at the time of final settlement of the bill.
9. Goods should be supplied carriage paid and insured.
10. Goods shall not be supplied without an official supply order.
11. Payment : Every attempt will be made to make payment within 30 days from the date of receipt of bill / acceptance of goods, whichever is later

 Yours faithfully,

 Chairman, Computer Centre

**Indian Institute of Technology Madras**

**Chennai 600036, India**

1. **The Requirement**

IIT madras Campus Network infrastructure is fully on Cisco products. Hence the required items should have compatibility and interoperability with the existing network environment.

1. **Terms and Conditions**
	1. **Eligibility of Bidders**
2. Must be Gold / Silver / Premier Certified Partners of Cisco or HP and the certificate should be enclosed.
3. Should have office at Chennai with experts / specialists to handle all types of Network switches in Installation and Configuration.

Only those who satisfy the above criteria are eligible to bid and considered for further processing.

* 1. **Commercial Bid**

Price quotations are to be stated in US $ for Network Switches and all the other cost in Indian Rupees. Other concern such as CIF at Chennai, Taxes, Packing and Forwarding, etc. are to be clearly indicated in the commercial quote. **IIT Madras is eligible for custom duty concession and exempted from ED**. Necessary certificates will be issued on request in this regard.

* 1. **Variation in Quantities and Configurations**

The Bidder should agree to supply revised quantity of items at the unit price regardless of quantity changes.

 Chairman

 Computer Centre

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| **Specification for Network Switches** |  |  |
| **S.No.** | **Item Name** | **Description** | **Qty.** |  |  |
| **1** | **WS-C2960+48-TC-S** | 48 10/100 Ethernet Interfaces, 2 (SFP or 1000 BASE-T) Uplink Interfaces, LAN Lite Cisco IOS Software Feature Set. | **40** |  |  |
| **OR** |  |  |
| **2** | **HP : J9781A** | HP 2530-48 Switch, 48, 10/100 ports, 2 Dual purpose  10/100/1000 ports  (SFP / RJ45) | **40** |  |  |

**Terms and Conditions:**

1. Warranty: **1** Year, Replacement within 3 weeks, Afterwards Limited lifetime Warranty for Cisco and Life time warranty for HP.
2. Quotation should be valid till **31.10.2015**
3. Delivery period from the date of PO should be indicated
4. Address of order to be placed should be indicated clearly