

	<p>भारतीय प्रौद्योगिकी संस्थान मद्रास चेन्नै 600 036 INDIAN INSTITUTE OF TECHNOLOGY MADRAS Chennai 600 036 भंडार एवं क्रय अनुभाग STORES & PURCHASE SECTION Email: adstores@iitm.ac.in दूरभाष: (044) 2257 8285 / 8286 / 8287 / 8288 Telephone : (044) 2257 8285/8287/8288</p>	
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Work Order

Order No.

IITM	Disposal	2022	03	SPL
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Dated 16.08.2022

To
M/s. Saravana Plastics Company
97/1, Ground Floor, Decastor Road
Pulianthope, Chennai-600012

With reference to your quotation dated 11.08.2022, please register our work order for the following work in the Institute subject to the conditions given below. Please quote the above order number and date in all correspondences.

S.No	Description	Qty	Rate (Rs)
1	Disposal of condemned General & Inorganic waste in IITM Campus on "As is where is Basis" as per annexure A. (Including Transport, Lifting & labour, etc)	Single Lot	90,000
	GST 18%		16,200
Total Amount			1,06,200

Terms and Conditions:

- Price : Inclusive of Tax
- Payment terms: 100% payment in advance to IIT Madras before lifting the material.
- The entire work should be completed within 10 days from the receipt of payment and during working days between 09.00 AM to 5.00PM.
- The location of the condemned items are at various locations of IITM campus.
- The lifting of material shall be done without damaging the premises etc. The buyer is liable for the damages, losses, etc., in the event of any occurrence.
- No other material should be removed from the site apart from the tendered lot.
- The vendor should make sure that no scrap items of the tendered lot are left behind in any part of the building/premises and get the acknowledgement from the end user as given in Annexure B and submit to Stores and purchase section.
- The successful bidder who would like to take delivery of the goods through their authorized representative/s should send an authorization letter with their personal identification such as Driving License card/ Aadhar card/PAN card etc. along with such personal/s duly attesting his/her/their signature/s therewith.

9. If the vendor fails to complete the work or any portion thereof as agreed upon or refuses to comply with any directions given to him, IITM shall initiate action to terminate the contract.
10. Gate pass will be issued by Stores & Purchase section for moving General & Inorganic waste from IITM campus. The loaded vehicle will be accompanied by the security personnel upto the exit gate.
11. All labour, tools and equipment for loading the items from IIT Madras shall be at the cost of the buyer.
12. The personnel employed for the disposal action (job) shall strictly obey the Safety Rules in force in IIT Madras Chennai.
13. IITM will not be responsible for any loss/injury suffered by the bidder or his employee for whatsoever reason.
14. All other terms and conditions are as per the tender document.
15. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Chennai Jurisdiction only.

Copy to:

1. Concerned Departments/Centres/Section.
2. The CSO, Security Section

P.K. Sheba Sabari
Assistant Registrar (S&P)

सहायक कुलसचिव / Assistant Registrar
भंडार एवं क्रय अनुभाग
Stores and Purchase Section
भारतीय प्रौद्योगिकी संस्थान मद्रास
Indian Institute of Technology Madras
चेन्नै / Chennai - 36.

Annexure B

Acknowledgement

We certify that M/s. cleared the all the condemned items as per the Tender Reference No. **SPS/Disposal of Inorganic & General waste/2022-23/3/SPL** and Work order No: **IITM/Disposal/2022/03/SPL**

Signature of the end user

Name of the Bidder:

Signature:

Date: