

Minutes of the Pre-bid meeting held on 13th September 2013 at Admin 3rd Floor in Engineering Unit Conference room for the work of “Annual maintenance contract in water supply sub-division at IIT Madras (SH: External plumbing, CI/DI pipe line works, overhead tank and sump cleaning in new ‘C2’ type, ‘G’ type and other residential and hostel zone buildings)”

Member Present

IIT Madras

Prof.A.Veeraragavan, Chairman(EU)
 Sri.P.Soundararaj, Consultant (Elec.)
 Sri.L.Venkataraman, Executive Engineer (Civil)
 Dr.M.Ramachandran, Exe.Engineer i/c (Civil)
 Sri.S.Ganapathy, Junior Engineer (GF)
 Sri.K.Narayanaperumal, Junior Engineer (DB)

Contractors

Sri.M.Pargunam, M/s Naveen Constructions
 Sri.C.L.Pradeepkumar

Chairman (EU) welcomed all members present in the meeting. The points discussed and decisions taken during the meeting is given below;

S. No	Points Discussed	Decision taken
1	<p><u>Envelope 1 / Page 3 - As per Original Tender document</u></p> <p><u>2. ELIGIBILITY CRITERIA</u></p> <p>2.1. The applicant should have successfully completed works as follows during the last 5 years ending 31-3-2013</p> <p>1. Three similar works each costing not less than Rs.18 Lakhs</p> <p align="center">or</p> <p>2. Two similar completed works each costing not less than Rs.27 Lakhs</p> <p align="center">or</p> <p>3. One similar completed work costing not less than Rs.36 Lakhs</p> <p>At least one of the work of (a) or (b) or (c) should have been undertaken for a Central / State Government / Central Autonomous Bodies / Public Sector Undertakings.</p> <p>“Cost of work” in this criterion shall mean completed cost as mentioned in the final bill including internal electrical works, if any, carried out under single contract</p> <p>“Similar work” in this criteria means “Plumbing works”</p>	<p><u>Envelope 1 / Page 3 - “Shall be Read as”</u></p> <p><u>2. ELIGIBILITY CRITERIA</u></p> <p>2.1. The applicant should have successfully completed works as follows during the last 5 years ending 31-3-2013</p> <p>1. Three similar works each costing not less than Rs.18 Lakhs</p> <p align="center">or</p> <p>2. Two similar completed works each costing not less than Rs.27 Lakhs</p> <p align="center">or</p> <p>3. One similar completed work costing not less than Rs.36 Lakhs</p> <p>“Cost of work” in this criterion shall mean completed cost as mentioned in the final bill for plumbing and drainage works, if any, carried out under single contract</p> <p>“Similar work” in this criteria means “Plumbing or drainage works”</p>
2	<p>Estimated cost (For reference only): Rs45 Lakhs</p>	<p>“Shall be read as” Rs:50.47 Lakhs</p>

S. No	Points Discussed	Decision taken
3	Earnest Money Deposit – As per original tender document – Rs90,000/-	Earnest Money Deposit has been revised as Rs1,02,000/-
4	Envelope 2 / Financial bid / Page 144 to 166 / Bill of Quantities / Column header – As per original tender document – “Per”	Shall be read as “Unit”
5	Service tax registration and payment	The contractor shall provide his / her service tax registration details along with the Envelope 1. During submission of running account bills, the contractor shall submit the proof of payment of service tax for the preceding bill. If the contractor fails to provide the same, the bill will be returned for compliance. The rate quoted shall be exclusive of Service tax which will be reimbursed if the contractor submits the required documentary evidence for the Service tax actually paid to the Government of India for this work.
9	Envelope 2 / Financial bid / Schedule A / Page 148 / Bill of Quantities / Item 7 – As per original tender document – Providing and fixing 'B' class G.I pipes with specials and GI fittings including trenching and refilling external / outer work and whatever required including cutting the pipe TATA / APOLLO or equivalent pipe confirming to ISI-1239 (Part-1) etc. complete.	Shall be read as “Providing and fixing 'B' class G.I pipes without specials and GI fittings but including trenching and refilling external / outer work and whatever required including cutting the pipe TATA / APOLLO or equivalent pipe confirming to ISI-1239 (Part-1) etc. complete”.
10	Envelope 2 / Financial bid / Schedule A / Page 152 / Bill of Quantities / Item 13 – As per original tender document – Providing and fixing 'B' class G.I pipes with specials and GI clamp including cutting and making good the walls for internal / outer work with special GI clamps / concealed / open whatever required including cutting the pipe TATA / APOLLO or equivalent pipe confirming to ISI-1239 (Part-1) etc. complete.	Shall be read as “Providing and fixing 'B' class G.I pipes without specials and GI clamp but including cutting and making good the walls for internal / outer work with special GI clamps / concealed / open whatever required including cutting the pipe TATA / APOLLO or equivalent pipe confirming to ISI-1239 (Part-1) etc. complete”.
11	Envelope 2 / Financial bid / Schedule A / Page 164 / Bill of Quantities / Item 46a – As per original tender document – 0.5 / 1 / 2 HP Single Phase Motors	Shall be read as “0.5 / 1 / 2 / 3 HP Single Phase Motors”.
7	Envelope 2 / Financial bid / Schedule B / Page 168 / Bill of Quantities / Item No8.1 – As per original tender document – Dismantling C.I. sluice valve disc (shutter) including staking of useful material at main pump house yard. Upto 150mm dia.	Shall be read as “Dismantling C.I. sluice valve including staking of useful material at main pump house yard. Upto 150mm dia”.
8	Envelope 2 / Financial bid / Schedule B / Page 168 / Bill of Quantities / Item No8.2 – As per original tender document – Dismantling C.I. sluice valve disc (shutter) including staking of useful material at main pump house yard. above 150mm dia.	Shall be read as “Dismantling C.I. sluice valve including staking of useful material at main pump house yard. above 150mm dia”.

S. No	Points Discussed	Decision taken
6	Envelope 2 / Financial bid / Schedule B / Page 169 / Bill of Quantities / Item No13 & 13 – As per original tender document – S.No 13 & 13	Item No Shall be read as “13.1 & 13.2”
12	Envelope 2 / Financial bid / Schedule B / Page 172 / Bill of Quantities / Item 29 – As per original tender document – Providing flanged joints to double flanged C.I / D.I. pipes and specials including testing of joints. 100mm diameter pipe	Shall be read as “Providing flanged joints to double flanged C.I / D.I. pipes and specials including testing of joints. 250mm diameter pipe” .”.
13	Envelope 2 / Financial bid / Schedule B / Page 172 / Bill of Quantities / Item 30 – As per original tender document – Providing flanged joints to double flanged C.I / D.I. pipes and specials including testing of joints. 100mm diameter pipe	Shall be read as “Providing flanged joints to double flanged C.I / D.I. pipes and specials including testing of joints. 300mm diameter pipe” .”.
14	Last date for submission of tender	As stipulated in the tender document (on or before 18-09-2013 - 3.00PM)
15	Whether private works will be considered for eligibility.	Yes, subject to submission of performance certificate and TDS certificate.

General:

- The above minutes of meeting shall become part of the agreement.
- The contractors are requested to download the Minutes of meeting from the IIT Madras web site and attach the same with tender document (Envelope 1).
- No other addition/deletion made to the tender document except the above addition/deletion/modifications
- The Contractors are requested to inspect the place and assess the nature of work before quoting the tender.
- Tank cleaning works shall be carried out during the specific time schedule with prior intimation to the occupant and approval of the Engineer-in-charge.
- Necessary work completion certificate / job card / complaint Registers shall be maintained as instructed by the Engineer-in-charge. If the contractor fails to do the same bills will not be processed and action will be taken as per agreement conditions.

Sd/-
Executive Engineer i/c (Civil)

Sd/-
Executive Engineer (Civil)

Sd/-
Chairman (EU)