

**MINUTES OF THE PRE-BID MEETING FOR “OPERATING DEPARTMENTAL STORE AT SHOPPING CENTRE OF IIT MADRAS CAMPUS” HELD ON 18.01.2023 (Wednesday) AT 3.00 P.M. THROUGH GOOGLE MEET**

Tender No. IITM/SPS/Departmental Store/019/2022-23/SPL

Tender was floated on 10.01.2023 for “OPERATING DEPARTMENTAL STORE AT SHOPPING CENTRE OF IIT MADRAS CAMPUS”. The pre-bid meeting was held on 18.01.2023 (Wednesday) at 3.00 pm via Google Meet.

The Chairman welcomed the Committee members and the representatives from the following four firms who have participated in the pre-bid meeting, namely:

1. Mr. Anandan Sahadevan, M/s. Fresh Super Market
2. Mr. P. Ramesh, M/s. Prime Mart
3. Mr. Vonti Jeevan Lal and Mr. Vijayan Selvaraj, M/s. Deltroid Trading, Pvt. Ltd.
4. Ms. Sundaram, M/s. Heavens Green Super Market

The following are the queries raised by the bidders and the Committee responses:

Sl. No.	Queries	Tender Committee Response
1.	What are the documents to be attached with the technical document.	AR (S&P) explained the eligibility criteria as per pg.no.14 of 19 and relevant documents to be attached and EMD proof should be attached along with the technical bid.
2.	In eligibility criteria, point no.5, what document has to be attached?	Rental agreement, rent receipt etc. which relevant to the criteria shall be attached.
3.	In compliance sheet, what is the Page Ref. No.?	The Page Nos. should be marked in all the pages of technical bid along with supporting documents and annexure.
4.	What are the supporting documents to be attached for Annual Turnover?	Profit & Loss Statement audited by the Chartered Accountant is to be attached (Audited final accounts statement)

During the Pre-bid meeting, the above queries was clarified by the Committee to the prospective bidders. Hence, corrigendum does not arise.

Sd/-  
Committee Chairman