



INDIAN INSTITUTE OF TECHNOLOGY MADRAS

OFFICE OF THE DEAN (STUDENTS)

Chennai 600 036

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Dated: 01 January 2015

SUBJECT: ANNUAL RATE AND MAINTENANCE CONTRACT

1. Quotations are invited for rate and maintenance contract on an yearly basis (upto 31 December 2015) for domestic items given below:
 - a. Whirlpool Washing Machine semi-automatic, all models.
 - b. Whirlpool Washing Machine fully-automatic, all models
 - c. Cost for AMC may please quoted separately.
2. The Quotations duly sealed and superscribed "Annual Rate and maintenance Contract" on the envelope should be addressed to **The Deputy Registrar (Students), Office of the Dean (Students), IIT Madras, Chennai – 600 036**, so as to reach the office of the Dean (Students) on or before 10 January 2015.
3. The Quotation should be valid for the calendar year 2015. The time required for delivery should be clearly indicated.
4. Quotations should be for free delivery to this Institute. If Quotations are for Ex-Godown, delivery charges should be indicated separately.
5. The rate of Sales / General Taxes and the percentage of such other taxes legally leviable and intended to be claimed should be clearly shown along with the price quoted.
6. Goods shall be purchased by all Hostels of IIT Madras as per the final price (Rate contract) and maintained as per AMC.
7. Payment: Every attempt will be made to make payment by Hostels/Office of Hostel Management within 30 days from the date of receipt of bill /acceptance of goods, whichever is later.
8. The Supplier should quote TIN/VAT/Service Tax and PAN Number along with the Quotation. Incomplete Quotations will not be considered.
9. A Pre-bid meeting shall be held on 13 Jan 2014 at 3p.m at the O/o Dean Students. Interested firms may attend.

Yours Sincerely,

Deputy Registrar (Students)